

MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
June 16, 2026
15 Professional Park Drive, Maryville, IL

I. Call to Order – Roll Call – Pledge of Allegiance

President Jessica Yakstis called the Board of Trustees meeting at 7:01 p.m.

Roll Call

Present

Jessica Yakstis – President
Tim Krumm – Vice President
Sharon Frey – Treasurer
Rachel O’Neill – Secretary
Sharon Ax
Karen Harris

Absent

Michael Murphy

Guests

Heather Gaines -
Library Director

II. Public Comment – None

III. Approval of the May 2026 MCLD BOT Meeting Minutes

There was a motion by Tim Krumm and a second by Karen Harris to accept the May 19, 2026 BOT meeting minutes. The motion passed and the minutes will be placed on file at the library.

Roll Call:

Yakstis, Krumm, Frey, O’Neill, Ax, Harris

ABSTAIN: None NAYS: None ABSENT: Murphy

IV. Review Reports

A. Library Director’s Report

1. Activities/Stats

The Director discussed the latest activities and statistics from the monthly highlights report, which included:

- Summer Reading Kick-Off
- Staff Training Day
- Cookbook Pre-Sales
- New Employee Update
- Forest Park Owls
- Rock Painting Party
- Trustee Training Requirements

2. The following Illinois Public Library Standards and Action Plan were reviewed:

- Standard Review 3: Building & Grounds
- Standard Review 4: Collection Development
 - Discussed the trustees' compliance with the Illinois Open Meetings Act. The Director to provide the new training link by the end of the month.
 - Collection Development Policy, nonacceptance of gifts of non-library items, such as portraits/art objects discussed. Recommended to add the library doesn't accept items from special interest groups. Director agreed to make changes accordingly and share with Policy Oversight Committee for next meeting.

There was a motion by Rachel O'Neill and a second by Karen Harris to approve the changes to Standard Review #4: Collection Development Policy regarding not accepting donations from special interest groups.

Roll Call:

Yakstis, Krumm, Frey, O'Neill, Ax, Harris

ABSTAIN: None NAYS: None ABSENT: Murphy

There was a motion by Tim Krumm and a second by Rachel O'Neill to approve the Library Director's Report.

B. Financial Reports

The Director will verify the final payment with Lease Direct (CDS).

Approval of the May 2026 MCLD Financial Reports/Vote

There was a motion by Tim Krumm and a second by Sharon Ax to accept the May 2026 financial reports.

Roll Call:

Yakstis, Krumm, Frey, O'Neill, Ax, Harris

ABSTAIN: None NAYS: None ABSENT: Murphy

C. President's Report – No Report

D. Treasurer's Report – No Report

It was noted that the Treasurer and Director will get together to review what changes need to be made within the Fidelity account.

V. Personnel Committee – Closed Session

A. Assistant Director Position

B. Director Yearly Review

There was a motion by Rachel O'Neill and a second by Sharon Frey to go into a Closed Session at 7:35 p.m. for the Director's Review.

The regular meeting resumed at 8:31 p.m.

VI. 2026-2027 Proposed Budget Review

The 2026-2027 proposed budget was reviewed and changes recommended. The Director will adjust to include the changes and send a revised copy to the Board members. The budget will be voted on at the July 21 Board meeting/public budget hearing.

VII. Copier Contract Review

With the CDS contract completed this August, quotes for a new copier were pursued from four companies:

- Konica Minolta Business Solutions
- CDS Office Technologies
- Da-Com Corporation
- Watts Copy Systems, Inc.

It was recommended to try to coordinate the copier training with staff training day.

There was a motion by Sharon Frey and a second by Tim Krumm to proceed with a five-year lease contract with Konica Minolta Business Solutions, Model Bizhub C40511, at a cost of \$155.75 per month plus tax.

Roll Call:

Yakstis, Krumm, Frey, O'Neill, Ax, Harris

ABSTAIN: None NAYS: None ABSENT: Murphy

VIII. Building Committee

Before Five Star Painting starts the exterior building painting process mid-July, it was recommended the Director review the contract and inquire whether the windows will be covered, the furniture, plants and planters will be moved prior to the power washing/painting.

Schneider Painting will contact the Director next week to preset a date (not expected before October due to their schedule) for the interior painting

IX. Policy Committee – No Report

X. Old Business

The Director discussed recent communications and goals with the Friends of the Library.

XI. New Business

It was recommended the Director look into potential attendance at the Illinois Library Association Annual Conference to be held in Peoria, October 6–8, 2026.

The library will be participating both nights in the Maryville parade.

XII. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, July 21, 2026 at 7:00 p.m. at the library.

XIII. Adjournment

There was a motion by Sharon Frey and a second by Sharon Ax to adjourn the meeting. Motion passed and the meeting adjourned at 8:55 p.m.