

MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
April 15, 2025
15 Professional Park Drive, Maryville, IL

I. Call to Order – Roll Call – Pledge of Allegiance

President Jessica Yakstis called the Board of Trustees meeting at 7:01 p.m.

Roll Call

Present

Jessica Yakstis – President
Tim Krumm – Vice President
Sharon Frey – Treasurer
Rachel O’Neill – Secretary
Josh Coldiron
Karen Harris
Michael Murphy

Absent

Guests

Heather Gaines – Library Director
Sharon Ax

II. Public Comment - None

III. Approval of the March 2025 MCLD BOT Meeting Minutes

There was a motion by Rachel O’Neill and a second by Tim Krumm to accept the March 18, 2025 BOT meeting minutes, upon correcting the date of the PPA HOA meeting from April 12 to April 22. The motion passed and the minutes will be placed on file at the library.

Roll Call:

Coldiron, Frey, Harris, Krumm, Murphy, O’Neill, Yakstis
ABSTAIN: None NAYS: None ABSENT: None

IV. Review Reports

A. Library Director’s Report

1. Activities/Stats

The Director discussed the latest activities and statistics from the monthly highlights report, which included:

- Newsbank – unusual drop in usage between February and March
- Mobile DMV service at the library on May 5.
- Changing Database Usage Stats to coordinate with the Patron Stats time frame

2. Review of Chapters 3 and 4 Standards for Illinois Public Libraries

Chapter 3 (Personnel and Access) and Chapter 4 (Access) were reviewed. The director created a check list for both. Changing the current browser bins, particularly in the Children’s Easy Reader section to cascade bins was discussed.

There was a motion by Rachel O’Neill and a second by Michael Murphy to approve the Library Director’s Report.

B. Financial Reports

Review of current reports and highlights about various charges shared by Director.

Approval of the March 2025 MCLD Financial Reports/Vote

There was a motion by Tim Krumm and a second by Karen Harris to accept the March 2025 financial reports.

Roll Call:

Coldiron, Frey, Harris, Krumm, Murphy, O'Neill, Yakstis

ABSTAIN: None NAYS: None ABSENT: None

C. President's Report – No Report

D. Treasurer's Report

There were no further questions regarding the Audit report. Overall consensus was a good and clear report. Encouraged to continue looking at all transactions with appropriate documentation and approval.

V. Personnel Committee

Everything is on track for the Director to start classes in May. Director will update Personnel Committee with current classes as necessary.

VI. Building Committee

A. Blind Quotes

Quotes from four companies were reviewed.

- BlindQuest (Troy, IL)
- Morris Designer Blinds (Granite City, IL)
- Eye on Design (Belleville, IL)
- BudgetBlinds (Collinsville, IL)

The 2-inch Faux wood is the preferred style over the 1-inch metal. Some questions to address:

- Will the 2-inch extend beyond the window frame.
- Fire code guidelines.
- Installation coordination with the new windows. The blinds could be 4 to 6 weeks. Windows are expected later. Heather will check into the timing of the new windows.
- Current preference is to select Eye On Design (Belleville), unless more documentation is received from Morris Designer Blinds (Granite City).

There was a motion by Sharon Frey and a second by Michael Murphy to table the decision on blinds until further information is received.

Roll Call:

Coldiron, Frey, Harris, Krumm, Murphy, O'Neill, Yakstis

ABSTAIN: None NAYS: None ABSENT: None

B. Bird Remediation Quotes

Quotes were received from two companies to resolve the problems with bird nesting over the front entrance:

- Titan Pest and Wildlife Solutions (Affton, MO)
- Rottler Pest Solutions (St. Louis, MO)

Remediation steps include:

- Eliminate nesting/roosting
- Clean up and disposal of nesting material
- Sanitizing area
- Installation of anchored metal bird netting.

After reviewing the pros and cons of metal anchored netting, it was decided to approach the library's current grass/snow removal contractor (Briley Outdoor & More) about possible additional tasks of clearing out the nesting area on a regular basis.

VII. Old Business – None

VIII. New Business - None

IX. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, May 20, 2025 at 7:00 p.m. at the library.

X. Adjournment

There was a motion by Rachel O'Neill and a second by Michael Murphy to adjourn the meeting. Motion passed and the meeting adjourned at 8:16 p.m.