

MARYVILLE COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
March 18, 2025  
15 Professional Park Drive, Maryville, IL

I. Call to Order – Roll Call – Pledge of Allegiance

President Jessica Yakstis called the Board of Trustees meeting at 7:01 p.m.

Roll Call

Present Absent Guests

Jessica Yakstis – President Heather Gaines – Library Director

Tim Krumm – Vice President

Sharon Frey – Treasurer

Rachel O'Neill – Secretary

Josh Coldiron

Karen Harris

Michael Murphy

II. Public Comment – None

III. Approval of the February 2025 MCLD BOT Meeting Minutes

There was a motion by Tim Krumm and a second by Josh Coldiron to accept the February 2025 BOT meeting minutes. The motion passed and the minutes will be placed on file at the library.

Roll Call:

Coldiron, Frey, Harris, Krumm, Murphy, O'Neill, Yakstis

ABSTAIN: None NAYS: None ABSENT: None

IV. Review Reports

A. Library Director's Report

1. The Director discussed the latest activities and statistics from the monthly highlights

report, which included:

- Clothing and books collection totals at the next meeting
- Udemy – active users
- Tumblebooks – more work planned
- Springe Trustee Webinars – April 20 last day to register/small fee covered by the library

2. Review of Chapter 2 Standard Review of Chapter 2 guidelines for public libraries. Continue review of Chapters 3 & 4 at the April meeting.

3. Executive Order (Continuing the Reduction of the Federal Bureaucracy) and the impact on the Institute of Museum and Library Services. Handouts from IHLS and ILA.

2. There was a motion by Rachel O'Neill and a second by Karen Harris to approve the Library Director's Report.

#### B. Financial Reports

Investment ladders expected to mature March 20 and April 15. The total cost of the annual audit by C. J. Schlosser was \$6,700, which has been locked in for three years. Some financial assistance received from the County. The Village of Maryville and other local libraries use same company. Praise and appreciation was extended to Sharon Frey for all of her efforts keeping the library financially sound.

#### Approval of the February 2025 MCLD Financial Reports/Vote

There was a motion by Tim Krumm and a second by Josh Coldiron to accept the February 2025 financial reports.

Roll Call:

Coldiron, Frey, Harris, Krumm, Murphy, O'Neill, Yakstis

ABSTAIN: None NAYS: None ABSENT: None

#### C. President's Report – No Report

#### D. Treasurer's Report

Copies of the Audit Review handed out:

Sharon Frey recommended taking the report home to review, bring any questions to the next month's meeting and then motion to accept. Shared that she had reviewed the audit and found no concerns.

#### V. Personnel Committee

##### A. Dental & Vision Insurance (Follow-up from February Meeting)

There was a motion by Michael Murphy and a second by Rachel O'Neill to offer employees only Dental/Vision coverage at 95% Library/5% employee through Delta Dental and Vision effective April 1, 2025.

Roll Call:

Coldiron, Frey, Harris, Krumm, Murphy, O'Neill, Yakstis

ABSTAIN: None NAYS: None ABSENT: None

B. Medical Insurance

Sharon Frey requested that the updated medical insurance information be sent to the Board once ready from broker.

VI. Building Committee

A. PPA Committee Updates

The next PPA HOA meeting is scheduled for April 22. Heather and Jessica will attend. There was discussion on whether someone from the library should join the HOA Board for better representation.

B. Lawn Quotes

Quotes received from Briley Outdoor & More (current snow removal) and Jon Martin. Compared to current company, Chabod Landscaping, LLC.

There was a motion by Sharon Frey and a second by Josh Coldiron to accept the contract from Briley Outdoor & More for lawn maintenance of \$40/mow bi-weekly, as needed, effective immediately.

Roll Call:

Coldiron, Frey, Harris, Krumm, Murphy, O'Neill, Yakstis

ABSTAIN: None NAYS: None ABSENT: None

C. Windows/Blinds Quotes/Update

Window quotes received from:

- Windoor Unlimited, Inc. (Troy, IL)
- Arch City Window (St. Louis, MO)

Blind quotes received from:

- BlindQuest (Troy, IL)
- A decision on the blinds will be done at the April Board meeting.

There was a motion by Michael Murphy and a second by Tim Krumm to accept the contract from Windoor Unlimited, Inc., for replacement of 14 windows with the Alliance Belmont Series vinyl windows with grids at a cost of \$8093.92 plus the addition to the contract to include replacement of the arch window at a cost of \$4345.04 for a total cost of \$12,438.96.

Two roll calls.

Roll Call based upon 14 Alliance Belmont Series windows with grids:

Coldiron, Frey, Harris, Krumm, Murphy, O'Neill, Yakstis

ABSTAIN: None NAYS: None ABSENT: None

Second Roll Call based upon 14 windows with grids plus the addition of the arch window.  
Coldiron, Frey, Harris, Krumm, Murphy, O'Neill, Yakstis  
ABSTAIN: None NAYS: None ABSENT: None

VII. Old Business – No report.

VIII. New Business

Discussion held regarding the status of how the trustee ballots.  
Tim Krumm attended the Maryville TIF Joint Review Board meeting. He shared some of the topics covered at the meeting and left the report with Heather to review.

IX. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, April 15, 2025 at 7:00 p.m. at the library.

X. Adjournment

There was a motion by Rachel O'Neill and a second by Sharon Frey to adjourn the meeting.  
Motion passed and the meeting adjourned at 8:19 p.m.