

MARYVILLE COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
July 19, 2022

**I. Pledge of Allegiance – Roll Call**

President Roger Shoup called the meeting to order at 6:59 p.m.

<u>Members Present</u>	<u>Absent</u>	<u>Guests</u>
Roger Shoup – President	Vivian Kerley	Heather Gaines,
Jessica Yakstis – Vice President	Rachel O’Neill -	Library Director
Sharon Frey - Treasurer	Secretary	
Karen Harris		
Roger Reeves		

**II. Public Comment – None**

**III. Approval of June 2022 MCLD BOT Meeting Minutes**

There was a motion by Sharon Frey and a second by Karen Harris to accept the June 2022 meeting minutes. The motion passed and the minutes will be placed on file at the library

Roll call:

AYES: Frey, Harris, Reeves, Shoup, Yakstis

ABSTAIN: None      NAYS: None      ABSENT: Kerley, O’Neill

**IV. Reports**

**A. Director’s Report**

**July 19, 2022**

The Employee Handbook was reviewed and further review will take place at the next board meeting.

**Director University Training**

I had applied for the first ever Director’s University 2.0 for this August. Unfortunately, the committee received two applications for every seat available and I was not chosen to attend this year. I will have an opportunity to apply to attend in the subsequent years to come.

**Grant Update**

After re-calculating, we have determined that we have not finished our purchasing for the Road to Recovery grant we received. We have a little over \$500 left to spend. With this, we plan on getting a few tools we need for the generator and OSHA compliant first aid items.

We submitted The Small Change, Big Impact grant offered by the St. Louis Regional Business Council. Determination will not be available until the end of October 2022. If we win this grant, this will cover the cost of the furniture and other items needed for the patio.

## **Programs/Outreach**

Our Trivia Challenge is going strong and gaining more participants. June's theme was Vacation and we had 115 entries over the course of the month!

The library was well represented in the Homecoming parade this year! Diana dressed as Clifford and was in the parade both nights, along with Rebecca on Friday and Carol on Saturday. Friends of Diana's offered their Jeep and drove Clifford (Diana) in the parade as the others threw candy to the kids watching the parade.

The Literary Circle (formerly LARC II) held its own meeting in some months on July 1<sup>st</sup> with 3 in attendance.

Fiction Friday Book Club (formerly LARC 1) met on June 17<sup>th</sup> with 7 in attendance.

Got your Six Support Dogs will be coming to do a Read with Dogs program twice a month. We were hoping to start them in August, but due to a mix up, we are starting slightly early on July 25<sup>th</sup>. Kids, ages 5 and up, can register for a 10 minute 1-on-1 session where they can read to a dog. This can help calm them so they can ease into reading or gain confidence.

Although July is fairly quiet with programs, we are going into our fall series which will feature 12 monthly programs, including the return of Preschool Story Time and Saturday Story Time.

### **Maryville Library App**

June Usage-25 unique users

June API-3975 (# of things those users are doing)

## **Summer Reading Challenge**

We will have a finale field day taking place on Saturday, July 23<sup>rd</sup>. The Maryville Police and Maryville Fire Department will be there with a police cruiser and fire truck for the kids to see and talk to the officers on hand. We will have games, prizes and snow cones for all.

There was a motion by Jessica Yakstis and a second by Roger Reeves to accept the director's report. Motion carried.

## **B. President's Report**

### **1. Building Remodeling Update - Interior**

The remodeling of the new library building is progressing. Monthly progress report meetings are held with the contractor.

### **2. Pay Order**

There was a motion by Sharon Frey and a second by Karen Harris to approve the second application for payment from the R. W. Boeker Co., Inc., in the amount of \$81,129.60 for construction services and materials completed through June 30, 2022.

Roll call:

AYES: Frey, Harris, Reeves, Shoup, Yakstis

ABSTAIN: None      NAYS: None      ABSENT: Kerley, O'Neill

### **3. Engineer Work for Canopy**

All agreed that the canopy, which is not attached to the building, needs to be engineered to withstand all weather.

**Building Remodel Contract** –Any items that is now obvious the library will not need will be removed

**C. Personnel Committee Report** – No report. A three-month performance review will be scheduled with the new director.

**D. Treasurer’s Report**

Discussion held on the account and auditor contractors. There are no changes to be made for this year.

**E. Approval of June 2022 MCLD Financial Reports/Vote**

There was a motion by Jessica Yakstis and a second by Roger Reeves to accept the June 2022 financial reports.

Roll call:

AYES: Frey, Harris, Reeves, Shoup, Yakstis

ABSTAIN: None    NAYS: None    ABSENT: Kerley, O’Neill

**V. New Business**

**A. Executive Session – Personnel Discussions**

**B. Return to Regular Session – Vote on Issues Discussed**

**C. Ordinances for Review**

**1. Resolution For Library Tax Levy**

There was a motion by Sharon Frey and a second by Jessica Yakstis to accept as presented Resolution for Library Tax Levy of the Maryville Community Library District for the Fiscal Year Commencing July 1, 2023 and Closing June 30, 2024.

Roll call:

AYES: Frey, Harris, Reeves, Shoup, Yakstis

NAYS: None    ABSENT: Kerley, O’Neill

**2. Ordinance 2022-2023-001 Roll Call/Vote**

There was a motion by Jessica Yakstis and a second by Sharon Frey to accept as presented Ordinance Number 2022-2023-001, Combined Annual Budget and Appropriation Ordinance of the Maryville Community Library District for the Fiscal Year Commencing July 1, 2023 and Closing June 30, 2024.

Roll call:

AYES: Frey, Harris, Reeves, Shoup, Yakstis

NAYS: None    ABSENT: Kerley, O’Neill

**3. Ordinance 2022-2023-002 Roll Call/Vote**

There was a motion by Roger Reeves and a second by Jessica Yakstis to accept as presented Ordinance Number 2022-2023-002, Levy and Assess a Tax Ordinance of the Maryville Community Library District for the Fiscal Year Commencing July 1, 2023 and Closing June 30, 2024.

Roll call:

AYES: Frey, Harris, Reeves, Shoup, Yakstis

NAYS: None ABSENT: Kerley, O'Neill

**VI. Old Business – None**

**IX. Next Board of Trustees Meeting**

The next meeting will be held on Tuesday, August 16, 2022 at 7:00 p.m. at the Maryville Community Center.

**X. Adjournment of the Executive Session**

There was a motion by Sharon Frey and a second by Roger Reeves to adjourn the executive session meeting. Motion passed and the meeting adjourned at 8:55 p.m.

**IX. Adjournment**

There was a motion Sharon Frey and a second by Roger Reeves to close the Budget Hearing and adjourn the Board meeting. Motion passed and the meetings adjourned at 8:55 p.m.