

**MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
September 17, 2019**

I. Pledge of Allegiance – Roll Call

President, Roger Shoup, called the meeting to order at 7:05 p.m.

<u>Members Present</u>	<u>Absent</u>	<u>Guests</u>
Roger Shoup – President Ken Kelley – Vice President Laure Willmann – Treasurer Jessica Yakstis	Rachel O’Neill	Peggy Pick – Library Director

II. Public Comment

There was no public comment.

III. Approval of August 2019 MCLD BOT Meeting Minutes

There was a motion by Laure Willmann and a second by Ken Kelley to accept the August 2019 meeting minutes. The motion passed and the minutes will be placed on file at the library.

Roll call:

AYES: Kelley, Shoup, Willmann, Yakstis

NAYS: None ABSENT: O’Neill

IV. Approval of August 2019 Financial Reports/Vote

There was a motion by Jessica Yakstis and a second by Ken Kelley to accept the August 2019 financial reports. Roll call:

AYES: Kelley, Shoup, Willmann, Yakstis

NAYS: None ABSENT: O’Neill

V. Reports

**A. Director’s Report
September 17, 2019**

September is Library Card Sign Up month.

Encourage your friends and neighbors to get a library card. They need a photo ID and one other item with their current address. A library card will give them access to worlds of information.

The **Illinois Public Library Annual Report** was submitted by the deadline. This submission is essential to be considered for a Per Capita grant from the Illinois State Library. The Per Capita grant application should be available in October and will be due by the end of December.

The Secretary’s Audit Committee completed the required audit of the Board Secretary’s minutes so this could be included in the Illinois Public Library Annual Report.

Presentation by Nick Waller

Library staff member **Nick Waller**'s presentation on Alexander the Great was well received. His presentation on pirates will be held at the **Village Community Center on Saturday, September 28 at 10:30.**

I attended the **Association for Rural and Small Libraries** conference in Burlington, VT, September 4 – 7. The presentations focused on projects and problem-solving for small libraries with limited space and tight budgets. There were 800 participants from every state except New Mexico and Hawaii. Thank you to the board for allowing me to go to this useful and productive conference.

A Journey through America's National Park System

Join author **David Kroese** on **Thursday, September 26 at 6:30** as he talks about his adventures through all of America's national parks. In celebration of the National Park Service's centennial, Mr. Kroese visited 387 parks in 2016.

A to Z Food Data Base

A to Z Food America contains recipes in all course categories (appetizers, soups, salads, breads, main courses, side dishes, desserts, snacks, and beverages) for six US regions, all 50 states, and 33 ethnic cuisines. AtoZ Food America also covers food culture and ethnic cuisines with articles such as Classic Dishes, State Foods, Top Agricultural Products, Special Occasion Foods, Ethnic and Geographic Influences, Special Ingredients, and Food Trivia.

New York Times Online The Maryville Library is taking advantage of a vendor discount offered through the Illinois Heartland Library System to offer the New York Times online. In order to access the New York Times, here are the steps: **Go to the library website. NY TIMES is located under Databases. When you click to access it, a promo code will appear.** Click on promo code, then create a new account with your email (this will only need to be done once). Once in, you will have access to the complete New York Times.

Creativebug, is an online arts and crafts learning center. It features thousands of video tutorials, downloadable PDFs, discussion boards, daily challenges and more. Go to our website, hover over Online Resources, click on Databases, and use your Maryville library card to access Creativebug. There is no limit to the classes or information you can use in a month.

Check out the Library's web and Facebook pages: <http://www.maryville.lib.il.us/> and <https://www.facebook.com/MaryvillePublicLibrary/>

Wowbrary is a biweekly email newsletter that keeps patrons informed about new items and upcoming events happening at the Maryville Community Library. Sign up at the Wowbrary logo on the library's webpage: www.maryville.lib.il.us .

A to Z Electronic data base for patrons:

A to Z USA – facts, figures, articles, reports, and photos

A to Z World Culture – society, culture, trade, commerce, and maps

A to Z World Travel – city facts, attractions and excursions, and travel resources

Gale Courses offers a wide range of highly interactive, instructor led courses that you can take entirely online. As a library card holder in good standing, you are entitled to these courses at no cost. Courses run for six weeks and new sessions begin every month. These courses can be accessed through the library's web page. Click on Databases and Gale Courses to get started.

The funding for the following electronic resources was generously donated by the Friends of the Library: EBSCO database package including Consumer Reports, Consumer Health Information, Legal Reference Center, MasterFile of complete text magazine articles, Science Reference Center, Novelist Plus and Novelist K-8 Plus.

Collection Development: 147 items were added in August. Patron Statistics – attached. Library Programs and Activities – These can be found on the library website: www.maryville.lib.il.us . Invite a friend.

- 9/13/19 2:00 LARC II will discuss **The Library Book** by Susan Orlean
- 9/14/19 2:00 Teens@the Library will discuss **The Scythe** by Neal Shusterman
- 9/21/19 12:00 Retro Video Game Tournament
- 9/26/19 6:30 A Journey Through America's National Park System, presentation by David Kroese
- 9/27/19 1:00 LARC will discuss **Little Fires Everywhere** by Celeste Ng
- 9/28/19 10:30 Presentation on Pirates at the Village Community Center

Library Time at Cambridge House	Wednesdays 2:00
Children's Storytime	Saturdays 10:30 – 11:30
Preschool Storytime	Tuesdays 10:30 – 11:30

There was a motion by Laure Willmann and a second by Jessica Yakstis to accept the director's report. Motion carried.

B. Personnel Committee Report – Records Retention Review

A review of the Board meeting minutes filed for 2018-2019 was completed on August 22. No discrepancies were found. It was decided to hold the review every six months.

C. Financial Committee Report

Roger passed out authority forms for the Raymond James account to be completed and returned at the October Board meeting.

D. President's Report

1. Building Inspection Report

Roger spoke recently with the Mayor. Before the Village can move forward with a property assessment, the County Planning Commission must approve the property zoning and a new parcel ID obtained. Their next meeting is in October.

VI. New Business

There was no new business discussed.

VII. Unfinished Business

There was no unfinished business discussed.

VIII. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, October 15, 2019 at 7:00 p.m. at the library.

IX. Adjournment

There was a motion by Ken Kelley and a second by Laure Willmann to adjourn the meeting. Motion passed and the meeting adjourned at 7:24 p.m.