

**MARYVILLE COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
January 28, 2020**

**I. Pledge of Allegiance – Roll Call**

President, Roger Shoup, called the meeting to order at 7:07 p.m.

Noel Gaines swore in Tami Schaibly as a member of the Maryville Community Library District Board of Trustees

**Members Present**

**Absent**

**Guests**

Roger Shoup – President  
Ken Kelley – Vice President  
Rachel O’Neill – Secretary  
Tami Schaibly  
Laure Willmann – Treasurer  
Jessica Yakstis

Peggy Pick –  
Library Director  
Sharon Frey

**II. Public Comment**

None

**III. Approval of November 2019 MCLD BOT Meeting Minutes**

There was a motion by Ken Kelley and a second by Rachel O’Neill to accept the November 2019 meeting minutes. The motion passed and the minutes will be placed on file at the library.

Roll call:

AYES: Kelley, O’Neill, Schaibly, Shoup, Willmann, Yakstis

NAYS: None    ABSENT:

**IV. Approval of November and December 2019 Financial Reports/Vote**

There was a motion by Laure Willmann and a second by Jessica Yakstis to accept the November and December 2019 financial reports. Roll call:

AYES: Kelley, O’Neill, Schaibly, Shoup, Willmann, Yakstis

NAYS: None    ABSENT:

**V. Reports**

**A. Director’s Report**

**January 28, 2020**

**Per Capita Grant**

We received confirmation that the 2020 Per Capita Grant application and the FY2018 Per Capita Grant expenditure report were submitted to the Illinois State Library before the deadline.

## Library Director's Report Continued



**Friday, February 7, 2020**  
**Metro East Library Legislative Breakfast**  
**Sunset Hills Country Club**  
**8:00 a.m. - 10:00 a.m.**

The Illinois Library Association produced a 15-minute, free video <https://www.youtube.com/watch?v=dL3dQjAGF-A&feature=youtu.be> that gives an advance preview of the legislative agenda to be discussed and some tips for preparing for a Meet-up. Even if you can't make it to an event this year, this information will aid in your advocacy efforts.

**New Laws in effect January 1:** The Equitable Restroom Act requires single-occupancy restrooms in public locations to be identified as all-gender and designated for use by no more than one person at a time or for family or assisted use. Signs posted outside the restroom must not indicate any specific gender. We ordered new signs which were installed by the Village. In addition, after January 1, public restrooms in public buildings must be equipped with a baby-changing station. There was already a baby-changing table in one of the restrooms. The Village installed a baby-changing table in the other restroom so the library is in compliance.

### **Cahokia Mounds Presentation**

Join us for a presentation on the ancient city of Cahokia as Cahokia Mounds Volunteer Bill Egan tells us about America's first city. It will take place at Maryville Community Library on Saturday, January 18 from 1:00-2:00 PM. Refreshments will be provided.

### **Library Crawl**

The Maryville Community Library will participate in the **Second Annual Library Crawl** January 10 – 27. Patrons pick up a "passport" from their home library and travel around to at least 5 libraries listed on the passport. When they enter a participating library, they will receive a stamp on their passport. Libraries will have giveaways/freebies for those who stop by and a grand prize for one of their home patrons who participate.

### **Presentation by Nick Waller**

In November, library staff member Nick Waller presented a program on WWI. The January presentation will be on the 2020 Census, why it's so important to participate, and what's at stake for Illinois. This presentation will be held at 11:30 on January 25 at the library.

### **Think Outside the Can – Food for Fines**

Through the month of January, the library will continue a donation program, allowing patrons to pay fines with items donated for the Maryville Food Pantry. One item equals one dollar in overdue fines. Suggested items include: Cereal, Sugar/Flour, Salad Dressing, Coffee/Tea, Peanut Butter/Jelly, Crackers, Hamburger Helper, Rice/Pasta, Salt/Pepper, Mustard/Mayonnaise/ Ketchup, Toilet Paper, Kleenex, and Paper Towels. All items will be donated to the Maryville Outreach Center/Food Pantry in February.

## **Library Director's Report Continued**

### **November's Great Turkey Reading Challenge**

During the month of November, adult patrons entered the names of books, audiobooks, and magazines they read into a drawing for prizes. This year there were 209 entries to our turkey reading challenge. That's 59 more than last year.

**A to Z Food Data Base** AtoZ Food America contains recipes in all course categories (appetizers, soups, salads, breads, main courses, side dishes, desserts, snacks, and beverages) for six US regions, all 50 states, and 33 ethnic cuisines. AtoZ Food America also covers food culture and ethnic cuisines with articles such as Classic Dishes, State Foods, Top Agricultural Products, Special Occasion Foods, Ethnic and Geographic Influences, and Food Trivia.

A to Z Electronic data base for patrons:

A to Z USA – facts, figures, articles, reports, and photos

A to Z World Culture – society, culture, trade, commerce, and maps

A to Z World Travel – city facts, attractions and excursions, and travel resources

**New York Times Online** The Maryville Library is taking advantage of a vendor discount offered through the Illinois Heartland Library System to offer the New York Times online.

In order to access the New York Times, here are the steps:

**Go to the library website. NY TIMES is located under Databases.**

**When you click to access it, a promo code will appear.**

Click on promo code, then create a new account with your email (this will only need to be done once). Once in, you will have access to the complete New York Times.

**Creativebug** is an online arts and crafts learning center featuring thousands of video tutorials, downloadable PDFs, discussion boards, daily challenges and more. It even has recipes and cooking videos!

Go to our website, hover over Online Resources, click on Databases, and use your Maryville library card to access Creativebug. There is no limit to the information you can use in a month.

Check out the Library's web and Facebook pages: <http://www.maryville.lib.il.us/> and <https://www.facebook.com/MaryvillePublicLibrary/>

**Wowbrary** - Wowbrary is an email newsletter that keeps patrons informed about new items and upcoming events happening at the Maryville Community Library. Sign up for the biweekly newsletter at the Wowbrary logo on the library's webpage: **www.maryville.lib.il.us**

## **Library Director's Report Continued**

Gale Courses—an electronic resource for library patrons. Look through Gale Courses. You might find the perfect class for you. Gale Courses offers a wide range of highly interactive, instructor led courses that you can take entirely online. As a library card holder in good standing, you are entitled to these courses at no cost. Courses run for six weeks and new sessions begin every month. These courses can be accessed through the library's web page. Click on Databases and Gale Courses to get started. <http://www.maryville.lib.il.us/>

Other Electronic Resources for Library Patrons. The funding for the following electronic resources was generously donated by the **Friends of the Library**: EBSCO database package including Consumer Reports, Consumer Health Information, Legal Reference Center, MasterFile of complete text magazine articles, Science Reference Center, Novelist Plus and Novelist K-8 Plus.

Collection Development: 57 items were added in November and 58 items in December.  
Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website:  
[www.maryville.lib.il.us](http://www.maryville.lib.il.us) . Invite a friend.

The Library will be closed: Wednesday, January 1 (New Year's Day)  
Monday, January 20 (Martin Luther King Jr. Day)

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|---------|-------|--|
| 1/10/20 | 2:00  | LARC II will discuss <b>Elizabeth and Hazel: Two Women of Little Rock</b> by David Margolick |
| 1/18/20 | 1:00  | Cahokia Mounds Presentation by Bill Eagan  |
| 1/18/20 | 2:00  | Teens@the Library will discuss <b>Gone</b> by Michael Grant                                  |
| 1/25/20 | 11:30 | Presentation on the 2020 Census by Library Associate Nick Waller at the Library              |
| 1/31/20 | 1:00  | LARC will discuss <b>I'll Be Your Blue Sky: A Novel</b> by Marisa de los Santos              |

Library Time at Cambridge House	Wednesdays 2:00
Children's Storytime	Saturdays 10:30 – 11:30
Preschool Storytime	Tuesdays 10:30 – 11:30

There was a motion by Rachel O'Neill and a second by Ken Kelley to accept the director's report. Motion carried.

### **B. Personnel Committee Report**

No report.

### **C. Financial Committee Report**

No report.

**D. President's Report**

**1. Bank Account Information**

Roger passed out forms requiring Board member signatures to move the Library accounts with Raymond James to a local bank.

**VI. New Business** - No new business discussed.

**VII. Unfinished Business**

**1. Building Status Report** – After an update from the Village, the next steps would be an appraisal of the property followed by negotiations for a purchase price.

**2. Authority to Negotiate** – A two or three person committee will be assigned to meet with the Village.

**VIII. Next Board of Trustees Meeting**

The next meeting will be held on Tuesday, February 18, 2020 at 7:00 p.m. at the library.

**IX. Adjournment**

There was a motion by Ken Kelley and a second by Rachel O'Neill to adjourn the meeting. Motion passed and the meeting adjourned at 7:31 p.m.