

MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
October 21, 2025
15 Professional Park Drive, Maryville, IL

I. Call to Order – Roll Call – Pledge of Allegiance

There was a motion by Sharon Frey and a second by Rachel O'Neill to nominate Tim Krumm as president pro tem in lieu of President Jessica Yakstis' absence.

Vice President Tim Krumm called the Board of Trustees meeting at 7:01 p.m.

Roll Call

Present

Tim Krumm – Vice President
Sharon Frey - Treasurer
Rachel O'Neill – Secretary
Sharon Ax
Karen Harris

Absent

Jessica Yakstis
Michael Murphy

Guests

Heather Gaines – Library Director

II. Public Comment – None

III. Approval of the September 2025 MCLD BOT Meeting Minutes

There was a motion by Rachel O'Neill and a second by Karen Harris to accept the September 16, 2025 BOT meeting minutes, upon the correction of the spelling of a board member's name. The motion passed and the minutes will be placed on file at the library.

Roll Call:

Krumm, Frey, O'Neill, Ax, Harris

ABSTAIN: None

NAYS: None

ABSENT: Murphy/Yakstis

IV. Review Reports

A. Library Director's Report

1. Activities/Stats

The Director discussed the latest activities and statistics from the monthly highlights report, which included:

- The open full-time position was posted on the IHLS website on October 21.
- Stats – It was noted that new card applications were lower in September.
- 262 items collected for the Mayville Food Pantry. 100 items collected for SIUE.

There was a motion by Sharon Frey and a second by Karen Harris to approve the Library Director's Report.

B. Financial Reports

Review of current reports and highlights about various charges were shared by the Director, including:

- Higher than usual Internet charges noted (\$448.89). Spectrum \$298.99 for July-August paid on September 2. The additional \$150 was for Mobile Beacon. The Spectrum charge should be down \$10. Heather Gaines will check into it and get back to the Board.

Approval of the September 2025 MCLD Financial Reports/Vote

There was a motion by Sharon Frey (with the exception of the follow-up on the increase in internet charges and the \$10 Spectrum issue) and a second by Sharon Ax to accept the September 2025 financial reports.

Roll Call:

Krumm, Frey, O'Neill, Ax, Harris

ABSTAIN: None NAYS: None ABSENT: Murphy/Yakstis

C. President's Report – No Report

D. Treasurer's Report

Sharon Frey discussed the status of current funds and asked for the Board members' opinion on proposed options for moving forward with a five-year plan in the best financial and conservative interest of the library. All present Board members were in agreement with the proposal.

V. Personnel Committee

A. Director Education Update

The director provided an update on the status of her continuing education. To date, nine classes have been completed in addition to receiving an Award of Excellence for one of her projects. The Personnel Committee will work with the Director on the matter of tuition reimbursement. All present Board members were in agreement to proceed.

VI. Building Committee

No issues have been noted with the newly contracted cleaning company.

The new back doors have arrived. Installation not expected for a couple of weeks.

Regarding the front automated doors, the director will look into potential preventative maintenance issues.

VII. McMahan Memorial Purchase

The pros and cons of three potential options in memory of Diana McMahan were discussed.

- A Family Seat
- Browser Bin Shelving
- Student Scholarship
 - o Work with the Friends of the Library
 - o Cookbook proceeds
 - o Look at the Edwardsville and Collinsville library memorials
 - o A 501C3 would be required
 - o Potential for continued fund raising
 - o A "Diana" sign to be hung in the Children's area

The selection is to be based upon not only serving the library, specifically the Children's area, but a permanent selection that would have been meaningful to Diana. \$1,240 has been donated to date.

In addition, a memorial plaque to be place in the Children's area has been funded by a staff member.

Discussion will continue at the next meeting.

VIII. Old Business - None.

IX. New Business - None

X. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, November 18, 2025 at 7:00 p.m. at the library.

XI. Adjournment

There was a motion by Sharon Frey and a second by Rachel O'Neill to adjourn the meeting. Motion passed and the meeting adjourned at 7:48p.m.