

MARYVILLE COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
November 15, 2022

**I. Pledge of Allegiance – Roll Call**

President Roger Shoup called the meeting to order at 6:59 p.m.

<u>Members Present</u>	<u>Absent</u>	<u>Guests</u>
Roger Shoup – President		Heather Gaines,
Sharon Frey - Treasurer		Library Director
Karen Harris		
Vivian Kerley		
Rachel O’Neill – Secretary (arrived 7:02 p.m.)		
Roger Reeves		
Jessica Yakstis –Vice President		

**II. Public Comment – None**

**III. Approval of October 2022 MCLD BOT Meeting Minutes**

There was a motion by Sharon Frey and a second by Vivian Kerley to accept the October 2022 meeting minutes. The motion passed and the minutes will be placed on file at the library.

Roll call:

AYES: Frey, Harris, Kerley, O’Neill, Reeves, Shoup, Yakstis

ABSTAIN: None            NAYS: None            ABSENT: None

**IV. Review Reports**

**A. Library Director’s Report  
November 15, 2022**

Topics discussed:

- Edwardsville District 7 student IDs becoming library cards. This includes five homes in the Maryville district.
- Baker & Taylor
- Reserve Fund
- Patron stats have gone up over this last year.

**(insert report)**

**1. Financial Report**

Andrew Speer purchased some technical equipment on sale for the new building, which resulted in saving the library approximately \$7,000.

**Approval of October 2022 MCLD Financial Reports/Vote**

There was a motion by Sharon Frey and a second by Vivian Kerley to accept the October 2022 financial reports.

Roll call:

AYES: Frey, Harris, Kerley, O’Neill, Reeves, Shoup, Yakstis

ABSTAIN: None            NAYS: None            ABSENT: None

**2. Quotes for Moving to the New Building**

The feedback from the Brentwood School was positive regarding their experience with Two Men and A Truck moving company. A date has not yet been scheduled with them; however, there is no time limit on their quote. It would take severe weather for them to close and the library would not have to pay.

There was a motion by Jessica Yakstis and a second by Rachel O’Neill to accept the Director’s report. Motion carried.

**B. President’s Report**

**1. Building Remodeling Update, Doors, ADA Issues**

- Discussion was held regarding the ADA specifications for the access ramp and door.
- The heat exchanger will be installed in December.
- The doors will be installed in December or January.
- We were assured there would be no problem with pipes freezing.

**2. Pay Order**

There was a motion by Sharon Frey and a second by Rachel O’Neill to approve the sixth application for payment from R.W. Boeker Co., Inc., in the amount of \$49,959.00 for construction services and materials completed through October 30, 2022.

Roll call:

AYES: Frey, Harris, Kerley, O’Neill, Reeves, Shoup, Yakstis

ABSTAIN: None            NAYS: None            ABSENT: None

**3. Nominating Petitions, Notary Signatures**

Roger asked if anyone needed help getting their signatures and offered his help.

**C. Personnel Committee Report**

Jessica reminded about the staff gift cards.

**D. Treasurer’s Report – No Report**

**V. Old Business – None**

**VI. New Business - None**

**VII. Next Board of Trustees Meeting**

The next meeting will be held on Tuesday, December 20, 2022 at 700 p.m. at the library.

**VIII. Adjournment**

There was a motion by Jessica Yakstis and a second by Sharon Frey to adjourn the meeting. Motion passed and the meeting adjourned at 7:58 p.m.