I. **Pledge of Allegiance – Roll Call**
President Roger Shoup called the meeting to order at 6:59 p.m.

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Absent</th>
<th>Guests</th>
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</thead>
<tbody>
<tr>
<td>Roger Shoup – President</td>
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<td>Heather Gaines,</td>
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<td>Sharon Frey - Treasurer</td>
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<td>Library Director</td>
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<td>Karen Harris</td>
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<td>Vivian Kerley</td>
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<tr>
<td>Rachel O’Neill – Secretary (arrived 7:02 p.m.)</td>
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<td>Roger Reeves</td>
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<tr>
<td>Jessica Yakstis – Vice President</td>
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II. **Public Comment – None**

III. **Approval of October 2022 MCLD BOT Meeting Minutes**
There was a motion by Sharon Frey and a second by Vivian Kerley to accept the October 2022 meeting minutes. The motion passed and the minutes will be placed on file at the library.

Roll call:
AYES: Frey, Harris, Kerley, O’Neill, Reeves, Shoup, Yakstis
ABSTAIN: None  NAYS: None  ABSENT: None

IV. **Review Reports**
A. **Library Director’s Report**
   **November 15, 2022**

Topics discussed:
- Edwardsville District 7 student IDs becoming library cards. This includes five homes in the Maryville district.
- Baker & Taylor
- Reserve Fund
- Patron stats have gone up over this last year.

(insert report)
1. Financial Report
Andrew Speer purchased some technical equipment on sale for the new building, which resulted in saving the library approximately $7,000.

Approval of October 2022 MCLD Financial Reports/Vote
There was a motion by Sharon Frey and a second by Vivian Kerley to accept the October 2022 financial reports.

Roll call:
AYES: Frey, Harris, Kerley, O’Neill, Reeves, Shoup, Yakstis
ABSTAIN: None NAYS: None ABSENT: None

2. Quotes for Moving to the New Building
The feedback from the Brentwood School was positive regarding their experience with Two Men and A Truck moving company. A date has not yet been scheduled with them; however, there is no time limit on their quote. It would take severe weather for them to close and the library would not have to pay.

There was a motion by Jessica Yakstis and a second by Rachel O’Neill to accept the Director’s report. Motion carried.

B. President’s Report
1. Building Remodeling Update, Doors, ADA Issues
   - Discussion was held regarding the ADA specifications for the access ramp and door.
   - The heat exchanger will be installed in December.
   - The doors will be installed in December or January.
   - We were assured there would be no problem with pipes freezing.

2. Pay Order
   There was a motion by Sharon Frey and a second by Rachel O’Neill to approve the sixth application for payment from R.W. Boeker Co., Inc., in the amount of $49,959.00 for construction services and materials completed through October 30, 2022.

Roll call:
AYES: Frey, Harris, Kerley, O’Neill, Reeves, Shoup, Yakstis
ABSTAIN: None NAYS: None ABSENT: None

3. Nominating Petitions, Notary Signatures
   Roger asked if anyone needed help getting their signatures and offered his help.

C. Personnel Committee Report
   Jessica reminded about the staff gift cards.

D. Treasurer’s Report – No Report
V. Old Business – None

VI. New Business - None

VII. Next Board of Trustees Meeting
The next meeting will be held on Tuesday, December 20, 2022 at 7:00 p.m. at the library.

VIII. Adjournment
There was a motion by Jessica Yakstis and a second by Sharon Frey to adjourn the meeting. Motion passed and the meeting adjourned at 7:58 p.m.