

MARYVILLE COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
May 21, 2024  
15 Professional Park Drive, Maryville, IL

**I. Call to Order – Roll Call**

President Jessica Yakstis called the meeting to order at 7:02 p.m.

**Roll Call**

Present

Jessica Yakstis – President  
Tim Krumm – Vice President  
Sharen Frey – Treasurer  
Rachel O’Neill – Secretary  
Karen Harris

Absent

Josh Coldiron  
Michael Murphy

Guests

Heather Gaines, Library Director  
Decennial Committee Members:  
Diane Semanisin  
Linda Mauck

**II. Public Comment - None**

**III. Opening of Decennial Committee Meeting**

President Jessica Yakstis opened the Decennial Committee meeting at 7:03 p.m.

**Roll Call**

Present

Jessica Yakstis – President  
Tim Krumm – Vice President  
Sharen Frey – Treasurer  
Rachel O’Neill – Secretary  
Karen Harris

Absent

Josh Coldiron  
Michael Murphy

Guests

Heather Gaines, Library Director  
Decennial Committee Members:  
Diane Semanisin  
Linda Mauck

**A. Approval of Decennial Report**

There was a motion by Tim Krumm and a second by Karen Harris to approve the Maryville Community Library District 2024 Decennial Committee Report.

Roll Call:

Frey, Harris, Krumm, O’Neill, Yakstis

ABSTAIN: None

NAYS: None

ABSENT: Coldiron/Murphy

**IV. Adjournment of Decennial Committee Meeting**

There was a motion by Rachel O’Neill and a second by Sharen Frey to adjourn the Decennial Committee meeting. Motion passed and the meeting adjourned at 7:06 p.m.

**V. Approval of the April 2024 MCLD BOT Meeting Minutes**

There was a motion by Sharon Frey and a second by Rachel O’Neill to accept the April 2024 BOT meeting minutes. The motion passed and the minutes will be placed on file at the library.

Roll Call:

Frey, Harris, Krumm, O’Neill, Yakstis

ABSTAIN: None          NAYS: None          ABSENT: Coldiron/Murphy

**VI. Review Reports**

**A. Library Director’s Report**

**May 21, 2024**

**(insert report)**

**1. Activities**

The director discussed the latest activities and statistics from the monthly highlights report, which included:

Partnering with the Heroic Adventures Comics in Edwardsville Ambassador contest.

Spring Adult Reading Challenge

Clifford Card Contest

Reaching Forward South Conference

Aqua Park Passes

Libby and Hoopla

Illinois State Database Consortium

Donuts with Dad

Discussed meeting with Director, Treasurer and accountant at Franklin & Vaughn on April 29 to discuss discrepancies. Examples of the discrepancies discussed.

Treasurer bonding discussed. Director to check with the Insurance status and requirements.

No check received from the County for April.

Heather announced the new full time position has been filled by current employee, Avonlea Schoeneberg.

**2. Approval of the March/April 2024 MCLD Financial Reports/Vote**

There was a motion by Tim Krumm and a second by Rachel O’Neill to accept the March/April 2024 financial reports.

Roll Call:

Frey, Harris, Krumm, O’Neill, Murphy, Yakstis

ABSTAIN: None          NAYS: None          ABSENT: Coldiron/Murphy

There was a motion by Rachel O’Neill and a second by Tim Krumm to approve the Library Director’s Report.

**B. President’s Report – No report.**

**C. Personnel Committee Report**

**1. New Committee Member**

Members of the Personnel Committee annually audit the secretary’s meeting minutes. A new member is required to replace Jessica Yakstis, the current President. Tim Krumm will join Rachel O’Neill as the new committee member.

**2. Director’s Review**

Personnel Committee will begin Director’s Annual Review in June.

**D. Treasurer’s Report**

Tim Krumm stated that the investment interest varies month to month. Sharon Frey addressed the questions and explained unrealized gains from Fidelity.

**VII. Ordinances**

**A. Ordinance 2024-2025-005 - Meeting Date, Time and Place (3<sup>rd</sup> Tuesday at 7:00 pm at the library)**

There was a motion by Karen Harris and a second by Rachael O’Neill to adopt the Meeting Date, Time and Place Ordinance as presented.

Roll Call:

Frey, Harris, Krumm, O’Neill, Murphy, Yakstis

ABSTAIN: None      NAYS: None      ABSENT: Coldiron/Murphy

**B. Ordinance 2024-2025-006 - Drug Free Workplace Act**

There was a motion by Sharon Frey and a second by Tim Krumm to enact the Drug Free Workplace Act Ordinance.

Roll Call:

Frey, Harris, Krumm, O’Neill, Murphy, Yakstis

ABSTAIN: None      NAYS: None      ABSENT: Coldiron/Murphy

**C. Ordinance 2024-2025-007 - Appoint Library Attorney**

There was a motion by Tim Krumm and a second by Karen Harris to appoint Phil Lenzini of Kavanaugh, Scully, Sudow, White & Frederick as the Library's attorney.

Roll Call:

Frey, Harris, Krumm, O’Neill, Murphy, Yakstis

ABSTAIN: None      NAYS: None      ABSENT: Coldiron/Murphy

**D. Ordinance 2024-2025-008 - Appoint Ad Hoc Committee to Audit Secretary's Minutes of the Library District**

There was a motion by Karen Harris and a second by Sharon Frey to appoint a committee consisting of Rachel O'Neill and Tim Krumm to audit the Secretary's meeting minutes.

Roll Call:

Frey, Harris, Krumm, O'Neill, Murphy, Yakstis

ABSTAIN: None      NAYS: None      ABSENT: Coldiron/Murphy

**E. Ordinance 2024-2025-009, Outstanding Obligations and Continuing Contracts**

There was a motion by Tim Krumm and a second by Rachael O'Neill to approve the passage of the Outstanding Obligations and Continuing Contracts Ordinance for 2024-2025.

Roll Call:

Frey, Harris, Krumm, O'Neill, Murphy, Yakstis

ABSTAIN: None      NAYS: None      ABSENT: Coldiron/Murphy

**F. Ordinance 2024-2025-010, Investment Policy**

There was a motion by Tim Krumm and a second by Sharon Frey to adopt the Ordinance Setting Investment Policy Pursuant to the Public Funds Investment Act.

Roll Call:

Frey, Harris, Krumm, O'Neill, Murphy, Yakstis

ABSTAIN: None      NAYS: None      ABSENT: Coldiron/Murphy

**VIII. Old Business**

Sharon Frey stated she needs the March and April Fidelity statements for the June Meeting.

**IX. New Business**

Unexcused absences were discussed, per bylaw guidelines. It was explained that absence from board meetings without prior notification to the President is unexcused per the bylaws. With three consecutive unexcused absences, a board member can be removed by vote.

Jessica Yakstis shared with the Board that she would be absent from the June 18<sup>th</sup> meeting.

**X. Next Board of Trustees Meeting**

The next meeting will be held on Tuesday, June 18, 2024 at 7:00 p.m. at the library.

**XI. Adjournment**

There was a motion by Rachel O'Neill and a second by Tim Krumm to adjourn the meeting. Motion passed and the meeting adjourned at 7:49 p.m.