

MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
May 20, 2025
15 Professional Park Drive, Maryville, IL

I. Swearing in of Newly Elected Members and Election of Officers

Sharon Frey nominated Tim Krumm as president pro tem in lieu of President Jessica Yakstis' absence.

The following board members were sworn in:

Sharon Ax, 4-year term
Karen Harris, 4-year term
Tim Krumm, 4-year term

The following board members were appointed to the vacant 2-year terms and sworn in:

Michael Murphy
Jessica Yakstis (*will be sworn in on May 21, 2025*)

The following trustees were unanimously reelected to their previously held offices:

Jessica Yakstis – President (Nominated by Michael Murphy, seconded by Sharon Frey)
Tim Krumm – Vice President (Nominated by Michael Murphy, seconded by Karen Harris)
Sharon Frey – Treasurer (Nominated by Michael Murphy, seconded by Sharon Ax)
Rachel O'Neill – Secretary (Nominated by Michael Murphy, seconded by Sharon Frey)

All Ayes: all present. Absent: Yakstis

II. Call to Order – Roll Call – Pledge of Allegiance

Vice President Tim Krumm called the Board of Trustees meeting at 7:00 p.m.

Roll Call

Present

Tim Krumm – Vice President
Sharon Frey – Treasurer
Rachel O'Neill - Secretary
Sharon Ax
Karen Harris
Michael Murphy

Absent

Jessica Yakstis

Guests

Heather Gaines – Library
Director

III. Public Comment - None

IV. Approval of the April 2025 MCLD BOT Meeting Minutes

There was a motion by Rachel O'Neill and a second by Sharon Frey to accept the April 15, 2025 BOT meeting minutes, upon the correction regarding delaying the decision on the new blinds. The motion passed and the minutes will be placed on file at the library.

Roll Call:

Ax, Frey, Harris, Krumm, Murphy, O'Neill

ABSTAIN: None NAYS: None ABSENT: Yakstis

V. Review Reports

A. Library Director's Report

1. Activities/Stats

The Director discussed the latest activities and statistics from the monthly highlights report, which included:

- Update on the BikeWorks Collection – 20 bikes collected so far.
- Two new Litezillas installed in the children's area,
- New Board Member training binders prepared by the Director were handed out.
- Newstand – looking at possible expansion to 2025 version. The representative commented that Maryville was the smallest library with the highest usage.

2. Review of Chapters 5 and 6 Standards for Illinois Public Libraries

Building Infrastructure/Maintenance/Safety standards reviewed.

The availability of Narcan and whether a prescription or training was discussed.

There was a motion by Rachel O'Neill and a second by Karen Harris to approve the Library Director's Report.

B. Financial Reports.

Review of current reports and highlights about various charges shared by Director. The insurance question brought up in the last meeting has not been addressed yet by the accountant.

Approval of the April 2025 MCLD Financial Reports/Vote

There was a motion by Michael Murphy and a second by Rachel O'Neill to accept the April 2025 financial reports.

Roll Call:

Ax, Frey, Harris, Krumm, Murphy, O'Neill

ABSTAIN: None NAYS: None ABSENT: Yakstis

C. President's Report – No Report

D. Treasurer's Report

The library's investments continue to be managed in a safe and conservative manner.

VI. Personnel Committee – No Report

VII. Building Committee

A. PPA Secretary Position

Continued discussion regarding the pros and cons for the library if a representative from the library takes on the position of the PPA secretary position. The decision was tabled until Tim Krumm can speak with Bob Bertels and get more information.

B. Windows Installation Update

The new windows from Windoor are expected to arrive this week at their facility. A week to two is required for inspection. Installation is expected in approximately three to four weeks. While the library will not close, it will be necessary to be curbside for a few days.

C. Bird Remediation Quotes

The two pest control companies dealt with can do the netting but not the spikes. A soffit was also looked into. Our current snow removal company is not available for this type of project. Next steps in achieving a permanent solution were discussed by possibly reaching out to:

- A sheet metal company
- The original contractor and architect for recommendations
- University of Illinois Extension
- St. Louis Zoo
- Treehouse Wildlife Center (Dow, IL)
- Botanical Gardens

VIII. Policy Adoptions

A. Patron Behavior Policy

It was recommended by the Director that a policy with rules be put into place for the safety and security of the Library patrons and staff.

There was a motion by Michael Murphy and a second by Sharon Frey to accept the Maryville Community Library Patron Behavior Policy, as presented by the Director, effective immediately.

Roll Call:

Ax, Frey, Harris, Krumm, Murphy, O'Neill

ABSTAIN: None

NAYS: None

ABSENT: Yakstis

IX. Ordinances

There was a motion by Rachel O'Neill and a second by Karen Harris to accept the following 2025-2026 ordinances:

- Ordinance 2025-2026-005 - Meeting Date, Time and Place
- Ordinance 2025-2026-006 – Drug Free Workplace Act
- Ordinance 2025-2026-007 – Appoint Library Attorney, Phil Lenzini of Heyl Royster
- Ordinance 2025-2026-008 – Appoint Ad Hoc Committee to Audit Secretary's Minutes of the Library District. (Committee members to be Jessica Yakstis and Rachel O'Neill)
- Ordinance 2025-2026-009 – Outstanding Obligations and Continuing Contracts
- Ordinance 2025-206-010 – Investment Policy

Roll Call:

Ax, Frey, Harris, Krumm, Murphy, O'Neill

ABSTAIN: None NAYS: None ABSENT: Yakstis

X. Old Business – None

XI. New Business

Information regarding board member training can be found in the binders the director handed out and the IHLS iLEAD portal.

XII. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, June 17, 2025 at 7:00 p.m. at the library.

XIII. Adjournment

There was a motion by Michael Murphy and a second by Sharon Frey to adjourn the meeting. Motion passed and the meeting adjourned at 8:07 p.m.