

MARYVILLE COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
July 16, 2024  
15 Professional Park Drive, Maryville, IL

**I. Call to Order – Roll Call – Pledge of Allegiance – Open Budget and Appropriation Meeting**  
President Jessica Yakstis called the meeting to order at 7:00 p.m.

**Roll Call**

Present

Jessica Yakstis – President  
Sharen Frey – Treasurer  
Rachel O’Neill – Secretary  
Karen Harris

Absent

Josh Coldiron  
Tim Krumm -  
Vice President  
Michael Murphy

Guests

Heather Gaines, Library Director

President Jessica Yakstis called the Budget and Appropriation Meeting to order at 7:01 p.m.

**II. Public Comment - None**

**III. Approval of the June 2024 MCLD BOT Meeting Minutes**

There was a motion by Rachel O’Neill and a second by Sharon Frey to accept the June 2024 BOT meeting minutes. The motion passed and the minutes will be placed on file at the library.

Roll Call:

Frey, Harris, O’Neill, Yakstis

ABSTAIN: None

NAYS: None

ABSENT: Coldiron/Krumm/Murphy

**VI. Review Reports**

**A. Library Director’s Report**

**July 16, 2024**

**(insert report)**

**1. Activities**

The director discussed the latest activities and statistics from the monthly highlights report, which included:

Libby and Mango have gone live.

Kentucky Fried Wish Grant

Partnership with the Maryville Heritage Museum

**B. Financial Reports**

**Approval of the June 2024 MCLD Financial Reports/Vote**

There was a motion by Sharon Frey and a second by Rachel O’Neill to accept the June 2024 financial reports with the clarifications noted by the Treasurer.

**Acceptance of the Library Director’s Report:**

**AYES:** Frey, Harris, O’Neill, Yakstis

**NAYS:** None

**ABSENT:** Coldiron/Krumm/Murphy

**C. President’s Report**

**1. Online Banking Access**

The online banking access contract with FCB requires renewal every two years. The current three people with access will continue (Heather Gaines, Sharon Frey and Mark Vaughn (Franklin & Vaughn Accountant)).

**D. Treasurer’s Report**

Sharon Frey proposed beginning a ladder investment process with a portion of the Library’s Fidelity account. The Board agreed to move forward with the laddering of funds in the Fidelity account.

**V. Ordinances**

**A. Ordinance 2024-2025-001, Roll Call/Vote**

There was a motion by Sharon Frey and a second by Rachel O’Neill to accept as presented Ordinance Number 2024-2025-001, Combined Annual Budget and Appropriation Ordinance of the Maryville Community Library District for the Fiscal Year Commencing July 1, 2024 and Closing June 30, 2025.

Roll Call:

Frey, Harris, O’Neill, Yakstis

**ABSTAIN:** None      **NAYS:** None      **ABSENT:** Coldiron/Krumm/Murphy

**B. Ordinance 2024-2025-002 Roll Call/Vote**

There was a motion by Rachel O’Neill and a second by Karen Harris to accept as presented Ordinance Number 2024-2025-002, Levy and Assess a Tax Ordinance for Maryville Community Library District of the County of Madison, State of Illinois for the Fiscal Year Commencing July 1, 2024 and Closing June 30, 2025.

Roll Call:

Frey, Harris, O’Neill, Yakstis

**ABSTAIN:** None      **NAYS:** None      **ABSENT:** Coldiron/Krumm/Murphy

**C. Resolution For Library Tax Levy**

There was a motion by Rachel O’Neill and a second by Karen Harris to accept as presented Resolution for Library Tax Levy of the Maryville Community Library District for the Fiscal Year Commencing July 1, 2024 and Closing June 30, 2025.

Roll Call:

Frey, Harris, O’Neill, Yakstis

ABSTAIN: None      NAYS: None      ABSENT: Coldiron/Krumm/Murphy

**The Budget and Appropriation Meeting closed at 7:33 p.m.**

**VI. Personnel Committee**

**A. Closed Session held for Director Review**

**VII. Old Business**

Current lawn care contractor/cost was discussed and determined to be comparable to fees for residential. HVAC bi-annual checkup discussed. It was discussed starting a Board subcommittee to review of all current service contracts as needed. The Director will prepare a list of current contracts.

**VIII. New Business**

The library will be closed on Saturday, July 20, due to asphaltting the parking lot. The Director will contact the HOA to explain the need for more notification the next time.

**IX. Next Board of Trustees Meeting**

The next meeting will be held on Tuesday, August 20, 2024, at 7:00 p.m. at the library.

**X. Adjournment of the Regular Meeting and Budget and Appropriation Meeting**

There was a motion by Sharon Frey and a second by Rachel O’Neill to adjourn the meetings. Motion passed and the meeting adjourned at 8:20 p.m.