I. Call to Order – Roll Call – Open Budget and Appropriation Meeting
President Roger Shoup called the meeting to order at 6:56 p.m.

Roll Call

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Absent</th>
<th>Guests</th>
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<tbody>
<tr>
<td>Roger Shoup – President</td>
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<td>Heather Gaines, Library Director</td>
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<td>Jessica Yakstis – Vice President</td>
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<td>Vivian Kerley, Citizen</td>
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<td>Sharon Frey – Treasurer</td>
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<td>Rachel O’Neill – Secretary</td>
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<td>Karen Harris</td>
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<td>Tim Krumm</td>
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<tr>
<td>Michael Murphy</td>
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II. Public Comment
Vivian Kerley stated “I am so excited that this is happening”, remarking her excitement towards and about the new library building.

III. Approval of the June 2023 MCLD BOT Meeting Minutes
There was a motion by Rachel O’Neill and a second by Michael Murphy to accept the June 2023 BOT meeting minutes. The motion passed and the minutes will be placed on file at the library.

Roll Call:
Frey, Harris, Krumm, Murphy, O’Neill, Shoup, Yakstis
ABSTAIN: None NAYS: None ABSENT: None

IV. Review Reports
A. Library Director’s Report
July 18, 2023
(insert report)

Sharon asked for clarification of the Farm Bureau Kits and Newsstand Statistics. Explanation from Director given to all attendees.

1. Financial Report
Two tax distribution letters for July were received from the County. Review of Monthly Financial Documents.
Approval of the June 2023 MCLD Financial Reports/Vote
There was a motion by Sharon Frey and a second by Michael Murphy to accept the June 2023 financial reports.

Roll call:
Frey, Harris, Krumm, Murphy, O’Neill, Shoup, Yakstis
ABSTAIN: None NAYS: None ABSENT: None

2. Activities
Director reviewed the logistics of the upcoming move from 8 Schiber Court to 15 Professional Park Drive.
The Heritage Museum will be taking many of the items that we cannot or will not be taking with us. There are also some local libraries that will be picking up some items that can be better used by them.

There was a motion by Tim Krumm and a second by Jessica Yakstis to approve the Library Director’s Report.

B&A Ordinances

1. Ordinance 2023-2024-001, Roll Call/Vote
There was a motion by Sharon Frey and a second by Jessica Yakstis to accept as presented Ordinance Number 2023-2024-001, Combined Annual Budget and Appropriation Ordinance of the Maryville Community Library District for the Fiscal Year Commencing July 1, 2023 and Closing June 30, 2024.

Roll call:
AYES: Frey, Harris, Krumm, Murphy, O’Neill, Shoup, Yakstis
NAYS: None ABSENT: None

2. Ordinance 2023-2024-002 Roll Call/Vote
There was a motion by Tim Krumm and a second by Rachel O’Neill to accept as presented Ordinance Number 2023-2024-002, Levy and Assess a Tax Ordinance for Maryville Community Library District of the County of Madison, State of Illinois for the Fiscal Year Commencing July 1, 2024 and Closing June 30, 2025.

Roll call:
AYES: Frey, Harris, Krumm, Murphy, O’Neill, Shoup, Yakstis
NAYS: None ABSENT: None
3. **Resolution For Library Tax Levy**
   There was a motion by Michael Murphy and a second by Karen Harris to accept as presented Resolution for Library Tax Levy of the Maryville Community Library District for the Fiscal Year Commencing July 1, 2023 and Closing June 30, 2024.

   Roll call:
   AYES: Frey, Harris, Krumm, Murphy, O’Neill, Shoup, Yakstis
   NAYS: None    ABSENT: None

B. **President’s Report**
   1. **Building Remodeling Update/Progress**
      The inside front doors are not working quite like they should and will be looked at prior to opening.
      The building has undergone it’s initial cleaning for moving. This included a top-to-bottom clean.
      Update provided to board members by Board President regarding the legal matter of the Tree Wall.
      The architect will conduct a final walk-through on Monday, July 24.

   2. **Signing of Checks**
      Currently, 3 board members can sign checks, with 3 others needing to take the final steps to complete the process. Once complete, this will give us 6 check signers.

   3. **Move to the New Building (covered above)**

C. **Personnel Committee Report – No report**

D. **Treasurer’s Report**
   1. **Review Investment Fund**
      Sharon is looking for ways to invest to draw additional funds to the library accounts.
      Sharon explained the difference between various account options and what is required by law for libraries to invest. She will look further into options and report back to the Board with more information.

V. **Old Business – No report**

VI. **New Business – No Report**

VII. **Next Board of Trustees Meeting**
    The next meeting will be held on Tuesday, August 15, 2023 at 7:00 p.m. at the library.

X. **Adjournment Regular BOT Meeting and B&A Meeting**
    There was a motion by Jessica Yakstis and a second by Rachel O’Neill to adjourn the regular BOT Meeting and the Annual Budget and Appropriation Meeting. Motion passed and the meeting adjourned at 7:33 p.m.
NOTARY UPDATES
A new law concerning notaries went into affect on July 1st, 2023. The Maryville Library currently has two Notaries, myself and Nick. Among the changes, we will now need to keep more detailed records of all notaries in a notary journal, we will need to go through specific multi-hour long training upon renewal of our commissions and we will need to be bonded for at least $5000. I have purchased the journals and am working with the insurance agent to get both of us bonded.

SUMMER READING FINALE
Summer Reading challenge finale will be held on Friday, July 14th at the Community Center. We are excited to conclude one of the biggest SRC to date. Unfortunately, the knight we had reserved had to back out due to health issues. However, we have plenty of games and prizes ready, including jousting, treasure hunting and the very popular cake walk.

PROGRAM UPDATES
Sno-cone Saturdays have begun. At least once a month, we offer Sno-Cones to anyone during a specified time. This is a great opportunity to not only bring people in to the library, but help build a fun and engaging rapport with all.

Summer Reading 2024 planning is well underway. We are already setting plans into motion for 2024’s Space-themed event!

Fall/Winter Events, including the Fall Fest are being worked and finalized, along with the solar eclipse event in spring of 2024.
To the left is a picture of the Jr. Chefs as they learned how to make egg in a hole.

Above and to the right are pictures from the Homecoming Parade. The library was in the parade both nights, with Diana (aka Scout the Elf)!