

MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
January 20, 2026
15 Professional Park Drive, Maryville, IL

I. Call to Order – Roll Call – Pledge of Allegiance

President Jessica Yakstis called the Board of Trustees meeting at 7:00 p.m.

Roll Call

Present

Jessica Yakstis – President
Sharon Frey – Treasurer
Rachel O’Neill - Secretary
Sharon Ax

Absent

Tim Krumm
Michael Murphy
Karen Harris

Guests

Heather Gaines -
Library Director
Andrew Speer- IT Coordinator

II. Public Comment – None

III. Approval of the November 2025 MCLD BOT Meeting Minutes

There was a motion by Rachel O’Neill and a second by Sharon Ax to accept the November 18, 2025 BOT meeting minutes, upon a correction regarding #10 New Policy Oversight Committee. The motion passed and the minutes will be placed on file at the library.

Roll Call:

Yakstis, Frey, O’Neill, Ax,

ABSTAIN: None NAYS: None ABSENT: Krumm/Murphy/Harris

IV. Review Reports

A. Library Director’s Report

1. Activities/Stats

The Director discussed the latest activities and statistics from the monthly highlights report, which included:

- Dolly Parton Imagination Library
- Per Capita Grant
- IHLS Tub Grant
- Beanstack Library Website Digital App (the Director will check into possibility of a participation rate with other libraries.)
- Cook Book Update
- 87 toys collected for Toys for Tots
- Current volunteer status discussed. The need for volunteers is mostly with the programs. Suggestions included National Honor Society. The new Youth Services Coordinator anticipates starting a teen volunteer group to help with the summer events such as the Summer Reading Program.

There was a motion by Rachel O’Neill and a second by Sharon Frey to approve the Library Director’s Report.

B. Financial Reports

Review of current reports and highlights about various charges were shared by the Director.

Approval of the November and December 2025 MCLD Financial Reports/Vote

There was a motion by Sharon Ax and a second by Rachel O’Neill to accept the November and December 2025 financial reports.

Roll Call:

Yakstis, Frey, O’Neill, Ax,

ABSTAIN: None NAYS: None ABSENT: Krumm/Murphy/Harris

C. President’s Report – No Report

D. Treasurer’s Report

Sharon Frey discussed the need and justification for investment planning for the second half of the fiscal year, such as moving funds into CDs and the Building account.

The Ingram charges discussed. The Director will provide clarifying invoices going forward.

V. ICN Update/Vote

The Library IT Specialist, Andrew Speer, explained a new opportunity with the Illinois Century Network that will benefit the library. The ICN, managed since 1999 by the Illinois Department of Innovation and Technology is a high speed broadband network servicing K12 and higher education, public libraries and government entities.

- Located on 162
- Goal to obtain for the library starting July 1, 2026
- Will be faster (1 Gig / 100 Mg, operating 25 Gig full time)
- No change in current costs
- No charge for current equipment.
- They will install router and connect to our router
- Outages monitored by them
- Problem resolutions within 10-15 minutes
- One day turnaround for fiber cuts fixes
- State traffic only / Searches more controlled (overrides)
- 90% funded (based upon the Collinsville Children’s Lunch Program)
- Successful at SIUE
- Comparable to all current library equipment
- Cost \$117.40/month (including our current router cost). Potential of change based on status of Collinsville lunch program.
- Current Spectrum costs approx. \$130/Month
- Cisco router costly. Our current router 10 Gig. Not provisioned to just use their router.

There was a motion by Sharon Frey and a second by Rachel O'Neill to proceed with the Illinois Century Network installation with the understanding there will be no additional charges beyond the \$117.40 monthly.

Roll Call:

Yakstis, Frey, O'Neill, Ax,

ABSTAIN: None NAYS: None ABSENT: Krumm/Murphy/Harris

VI. Phone Contract Update/Vote

The pros and cons of the CDS Office Technologies new cloud-hosted phone system were discussed. Director to look into alarm system and connectivity to phones currently. The decision was tabled for the February Board meeting.

VII. McMahan Memorial Purchase

Discussed a children's playaway learning launchpad for check out as an addition option for the memorial purchase. Director will look into engagement times for Launchpads. The decision was tabled for the February Board meeting.

VIII. Personnel Committee

A. Health Insurance Renewal Update

Discussed recent renewal decision in employee health insurance (BCBS). In anticipation of next renewal, Director will look into other libraries and the brokers, insurance options they utilize.

B. Additional Employee Credit Card/Vote

The request to obtain a card for the newest employee was brought to the Board per the Authority to Spend Policy. Currently the Library Director and 3 full-time employees have access to a credit card in their name for library purchases.

There was a motion by Sharon Ax and a second by Rachel O'Neill to proceed, per library policy, to allow the newly hired Youth Services Coordinator to be issued a credit card, with a \$500 limit, for the purchases of library related items.

Roll Call:

Yakstis, Frey, O'Neill, Ax,

ABSTAIN: None NAYS: None ABSENT: Krumm/Murphy/Harris

IX. Building Committee - Snow Removal Update

The snow removal charge has been increased by \$5.00 to compensate for the increase in the cost of salt.

X. Old Business

Director will email the Policy Oversight Committee to setup a first meeting.

Jessica Yakstis asked that the list of subscriptions/contractors/vendors be updated to include Beanstack and insurance broker.

XI. New Business – None

XII. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, February 17, 2026 at 7:00 p.m. at the library.

XIII. Adjournment

There was a motion by Rachel O’Neill and a second by Sharon Ax to adjourn the meeting. Motion passed and the meeting adjourned at 8:28 p.m.