

MARYVILLE COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
February 21, 2023

**I. Pledge of Allegiance – Roll Call**

President Roger Shoup called the meeting to order at 7:00 p.m.

Members Present  
Roger Shoup – President  
Jessica Yakstis – Vice President  
Sharon Frey – Treasurer  
Rachel O’Neill – Secretary  
Karen Harris  
Vivian Kerley

Absent  
Roger Reeves

Guests  
Heather Gaines,  
Library Director

Attendees  
Chris Luther, Resident

**II. Public Comment – None**

**III. Approval of the January 2023 MCLD BOT Meeting Minutes**

There was a motion by Vivian Kerley and a second by Jessica Yakstis to accept the January 2023 BOT Meeting minutes. The motion passed and the minutes will be placed on file at the library.

Roll call:

AYES: Frey, Harris, Kerley, O’Neill, Shoup, Yakstis

ABSTAIN: None      NAYS: None      ABSENT: Reeves

**IV. Review Reports**

**A. Library Director’s Report  
February 21, 2023**

(insert report)

**1. Financial Report**

**Approval of the January 2023 MCLD Financial Reports/Vote**

There was a motion by Sharon Frey and a second by Rachel O’Neill to accept the January 2023 financial report.

Roll call:

AYES: Frey, Harris, Kerley, O’Neill, Shoup, Yakstis

ABSTAIN: None      NAYS: None      ABSENT: Reeves

## **2. Employee Training**

The Reaching Forward South Conference will be held on Friday, April 14, at the Regency Center in O'Fallon, IL. This is an incredible opportunity for the entire staff to attend a yearly conference that is generally held in a much farther location and not easily accessible for all of us to be able to attend. The RFS conference is put on by the Illinois Library Association and is a full day of sessions to further educate and inspire all library workers. The cost for attendance of all of the staff with a 20% discount is expected to be \$575.

There was a motion by Sharon Frey and a second by Jessica Yakstis to allow the Director to close the library on Friday, April 14, 2023 for the purpose of a staff training day.

There was a motion by Jessica Yakstis and a second by Sharon Frey to accept the Director's report. Motion carried.

## **B. President's Report**

### **1. Building Remodeling Update/Progress**

- Doors are installed.
- Air handling unit is installed.
- Concrete work completed.
- There are some lighting issues.
- Painting is finished.
- Baseboards are on hold until the shelving is completed.
- Installation of the outside railing and canopy will not hold up the move in.

### **2. Pay Order**

There was a motion by Jessica Yakstis and a second by Vivian Kerley to approve the ninth application for payment from R.W. Boeker Co., Inc., in the amount of \$86,000.76 for construction services and materials completed through January 31, 2023.

Roll call:

AYES: Frey, Harris, Kerley, O'Neill, Shoup, Yakstis

ABSTAIN: None      NAYS: None      ABSENT: Reeves

## **C. Personnel Committee Report – No report**

## **D. Treasurer's Report – No report**

## **V. Old Business - No report**

## **VI. New Business – No report**

**VII. Next Board of Trustees Meeting**

The next meeting will be held on Tuesday, March 21, 2023 at 7:00 p.m. at the library.

**VIII. Adjournment**

There was a motion by Rachel O'Neill and a second by Jessica Yakstis to adjourn the meeting. Motion passed and the meeting adjourned at 7:27 p.m.

## Monthly High-

- ♦ **Book drop for 15 Professional has been ordered. Total came to \$6081. The ship date is 3/3/23.**
- ♦ **We received a \$150 check from a patron whose daughter is register for the Teen Lit Loot boxes. She loves them so much, she donated specifically for the program! We will put the money towards the giveaways for the boxes.**
- ♦ **CJ Schlosser has been contacted and accepted to do our audit this year, after the June 31st fiscal year ends.**
- ♦ **We collected 251 items for our winter food drive, benefiting the Maryville food pantry. However, after reaching out to the Director of the pantry, we will begin to hold these in the summer to benefit the pantry in a better way.**

## TRAINING

On Friday, April 14th, the Reaching Forward South conference will be held in O'Fallon, IL at the Regency Center. This is an incredible opportunity for the entire staff to attend a yearly conference that is generally held in a much farther location and not easily accessible for all of us to be able to attend. The RFS conference is put on by the Illinois Library Association and is a full day of sessions to further educate and inspire all library workers. Attendance does cost and for all staff to attend, the cost would come to around \$575, as we would receive 20% off + the early bird rate. This would be covered by our Training budget. With the board's permission to close the library that day, I would like to get the staff registered.

## OUTREACH

We delivered over 100 chocolate roses to our friends at Cambridge House for Valentine's Day! They were waiting for them at their tables for the party, along with other goodies from schools and organizations around town.

## GRANTS

We have submitted our grant for the Dementia kits we would like to start. We are hoping to hear back, one way or the other, within the next few months.

We are currently working on a new grant for starting a D&D and gaming group. Potentially, this grant would cover the costs of the startup materials and paraphernalia we would need to run the program and would also free up funding for additional games unrelated to D&D.

## PROGRAMS

We received 2000 solar glasses for next solar eclipse, taking place in April 2024. We are planning on having these for our patrons but are also in the process of creating a few outreach programs using them as well.

Our Spring lineup of programs, including our new kids cooking programs and lego club are coming up in March and April. Many patrons have commented how excited they are. Our newest program started this winter, Craft Club, has also been a hit with patrons!



Valentine's Décor was added to the outside of the library for February. Many compliments from community members!



Kids enjoyed the Make Your Own valentine program we held. All the supplies were provided for them to make Valentine cards for their families.



For valentine's Day this year, we delivered over 100 chocolate roses to our friends at Cambridge House! They loved them, along with other goodies they received during their Valentine's Party!



**Cambridge House of Maryville**

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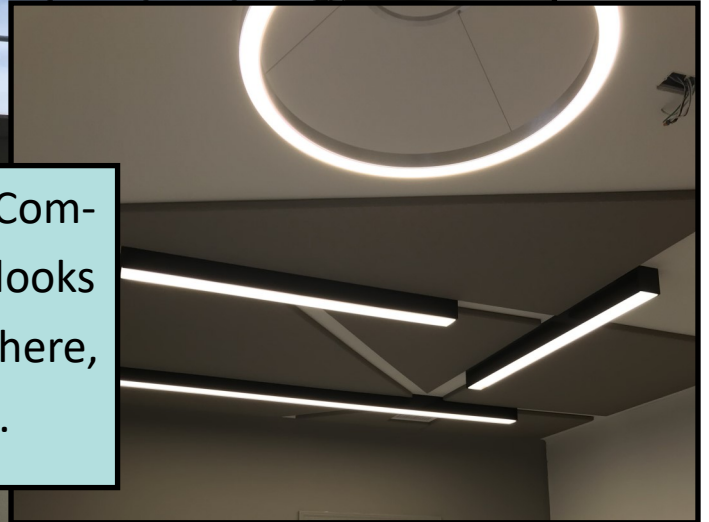


What an outpouring of generosity!!!

Our residents received treat bags from Heights Community Church, cards from Nolan and Carly Backs, Cards from the 8th grade class at Triad Middle School, Cards from Connie Williams, Candy roses from the Maryville Library, and candy from 1st National Bank!!!

Thank you all so very much for making this the best Valentine's Day for our residents!!! [Maryville Community Library](#)





Collage of pics from 15 Professional. Coming together nicely. The LVP Flooring looks great! Kitchen and workroom shown here, along with some lighting fixtures.





Annie held her first Craft Club event where the participants created Valentine's Gnomes from socks. Participants loved it and our next craft club is already half full with registrants.

