

MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
August 17, 2021

I. **Pledge of Allegiance** – Roll Call

President Roger Shoup called the meeting to order at 7:06 p.m.

<u>Members Present</u>	<u>Absent</u>	<u>Guests</u>
Roger Shoup – President	Rachel O’Neill -	Peggy Pick –
Sharon Frey - Treasurer	Secretary	Library Director
Vivian Kerley	Jessica Yakstis – Vice President	
Roger Reeves		
Tami Schaibly		

II. **Public Comment** - None

Truth-in-Taxation Public Hearing Opened at 7:06 p.m.

The Truth-in-Taxation Hearing took place in conjunction with the regular meeting.

III. **Approval of July 2021 MCLD BOT Meeting Minutes**

The July 2021 minutes were amended to add “Vice President” next to Jessica Yakstis’ name under the Members Present section.

There was a motion by Tami Schaibly and a second by Vivian Kerley to accept the July 2021 meeting minutes. The motion passed and the minutes will be placed on file at the library.

Roll call:

AYES: Frey, Kerley, Reeves, Schaibly, Shoup

ABSTAIN: None NAYS: None ABSENT: O’Neill, Yakstis

Approval of July 2021 Financial Reports/Vote

Due to late arrival of the July Financial Reports, they were tabled for review at the September Board meeting.

IV. Reports

A. Director's Report August 20, 2021

COVID -19 Maryville Community Library

The Maryville Library continues to be open for 30 minute browsing sessions.

The library is now operating on the regular pre-pandemic schedule: M – T 9 – 8, F – Sat 9 – 4, closed Sunday. There are no toys, tables, or computers available.

We will continue porch pick-up services as some patrons seem to prefer this.

The extremely contagious Delta variant is now the predominant strain of COVID-19 in the US. More reports of “breakthrough cases” emphasize the need to continue wearing masks inside the library. Yet again case numbers are rising, so the library has no plans to restore indoor programming at the library at this time.

The library staff continues to wear masks, social distance, and clean frequently. Items are cleaned before being returned to the shelves. We continue to make every effort to provide a safe environment for our patrons and staff. We will closely monitor guidelines and recommendations from the American Library Association, the Illinois Library Association, and other local libraries as the situation evolves.

Outreach Activities

Kindergarten Registration at the Maryville Elementary School Monday, August 16

A staff member will dress as Clifford the Big Red Dog and another will greet parents with library information.

Maryville Fall festival in Fireman's Park, October 16

A staff member will dress as Clifford the Big Red Dog and another will provide small crafts for children.

Summer Reading Program

The adult summer reading program concluded on July 31, Children have until the end of August to turn in their reading logs for the children's summer reading program.

The adult nonfiction book club will meet August 13.

The adult fiction book club will meet August 20.

The adult book groups will continue to meet in an activity room the Lutheran church is allowing community groups to use.

Nick Waller visited Cambridge House in July to distribute books and give a short talk on historic subjects and will again visit August 18, providing their access rules do not change.

The library staff continues to weed the collection so it will fit in the Professional Park building. Available craft supplies are being incorporated into take and make projects as the staff continues to reduce supplies, story time accessories, and other items in the garage.

I am continuing the process of applying for tax exempt status for the Professional Park Bldg. I have been consulting the Madison County Board of Review. After they check the application they will then send the paperwork to Springfield.

Library Hours: Monday – Thursday 9 – 8 pm, Friday-Saturday 9-4 pm, Sunday Closed.

Hoopla

Maryville Library's patrons are discovering the library's Hoopla account. Hoopla provides access to e-books, e-comic books and graphic novels, e-audiobooks, TV series, movies, and music.

Sign up at <https://www.hoopladigital.com/> or at www.maryville.lib.il.us/online-resources/digital-lending/. Each patron will be able to check out 6 items per month.

Electronic Resources – Can be accessed from the library's web page: www.maryville.lib.il.us under Databases and Digital Lending.

A to Z Food Data Base AtoZ Food America contains recipes for six US regions, all 50 states, and 33 ethnic cuisines. AtoZ Food America also covers food culture and ethnic cuisines.

A to Z USA – facts, figures, articles, reports, and photos

A to Z World Culture – society, culture, trade, commerce, and maps

A to Z World Travel – city facts, attractions and excursions, and travel resources

New York Times Online — NY TIMES is located under Databases on the library's website. When you click the icon, a promo code will appear. Click on promo code, then create a new account with your email. Once in, you have access to the complete New York Times.

Creativebug is an online arts and crafts learning center featuring thousands of video tutorials, downloadable PDFs, discussion boards, daily challenges and more, including recipes and cooking videos.

Go to our website, hover over Online Resources, click on Databases, and use your Maryville library card to access Creativebug. There is no limit to the information you can use in a month.

Check out the Library's web and Facebook pages: <http://www.maryville.lib.il.us/> and <https://www.facebook.com/MaryvillePublicLibrary/>

Wowbrary — a bi-weekly email newsletter about new items and upcoming events at the Maryville Library. Sign up at the Wowbrary logo on the library's webpage: www.maryville.lib.il.us .

Gale Courses—Offers a wide range of highly interactive, instructor led courses you can take entirely online. As a library card holder in good standing, you are entitled to these courses at no cost. Courses run for six weeks and new sessions begin every month. Access through the library's web page. Click on Databases and Gale Courses to get started.

<http://www.maryville.lib.il.us/>

Other Electronic Resources for Library Patrons The funding for the following electronic resources was generously donated by the Friends of the Library: EBSCO database package including Consumer Reports, Consumer Health Information, Legal Reference Center, MasterFile of complete text magazine articles, Science Reference Center, Novelist Plus, and Novelist K-8 Plus.

Collection Development: 53 items were added in July. Patrons statistics – attached. Questioned per capita rate change. PP to contact State Lib for update.

Update on Remote Heritage Quest – A technical interface is required in order to offer Heritage Quest remotely. The library IT staff has been in contact with the IHLS and is working on it.

There was a motion by Roger Reeves and a second by Tami Schaibly to accept the director’s report. Motion carried.

B. President’s Report

1. Building Remodeling Costs

Roger Shoup and Peggy Pick met with the architect and her assistant to discuss the following:

- Building cost estimates. (The estimate includes a contingency and operating on conservative estimates rather than ending up with a low or high guess.)
- We are a minimum of one to two months away from the bidding process.
- The architect will provide lists of vendors, catalogs, libraries they have worked on in the last decade.

Sharon Frey discussed potential discrepancies in the latest auditors report. It was agreed that Sharon would approach the auditor and bookkeeper to determine what corrections, reviews and/or reconciliations are needed.

C. Personnel Committee

No report.

V. New Business

Ordinances for Review/Adoption

A. Special Reserve Fund Resolution. Roll Call/Vote

There was a motion by Tami Schaibly and a second by Roger Reeves to accept as presented the Maryville Community Library District, Special Reserve Fund Resolution for Fiscal Year Commencing July 1, 2022 and Closing June 30, 2023.

Roll call:

AYES: Frey, Kerley, Reeves, Schaibly, Shoup

NAYS: None ABSENT: O’Neill, Yakstis

B. Truth-In-Taxation, Certificate of Compliance

There was a motion by Tami Schaibly and a second by Vivian Kerley to accept the Truth-in-Taxation, Certificate of Compliance.

Roll call:

AYES: Frey, Kerley, Reeves, Schaibly, Shoup

NAYS: None ABSENT: O’Neill, Yakstis

C. Resolution of Governing Body Unincorporated Association, Roll Call/Vote

This Resolution was tabled for the September Board Meeting.

D. Ordinance 2021-2022-003, Assessment Levy and Collection of Taxes. Roll Call/Vote

There was a motion by Tami Schaibly and a second by Roger Reeves to accept as presented Ordinance Number 2021-2022-003, An Ordinance for the Assessment Levy and Collection of Taxes within the Corporate Limits of the Maryville Community Library District, Madison County, Illinois, for the Fiscal Year beginning July 1, 2022 and closing June 30, 2023.

Roll call:

AYES: Frey, Kerley, Reeves, Schaibly, Shoup

NAYS: None ABSENT: O’Neill, Yakstis

V. Old Business

Peggy Pick reported that she is continuing the work on getting a tax exempt status for the 15 Professional Park building.

VII. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, September 21, 2021 at 7:00 p.m. at the library.

VIII. Adjournment

There was a motion by Roger Reeves and a second by Tami Schaibly to close the Truth-In-Taxation Hearing and adjourn the Board meeting. Motion passed and the meetings adjourned at 7:35 p.m.