

MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
April 19, 2022

I. **Pledge of Allegiance – Roll Call**

President Roger Shoup called the meeting to order at 7 p.m.

<u>Members Present</u>	<u>Absent</u>	<u>Guests</u>
Roger Shoup – President	None	Heather Gaines,
Sharon Frey - Treasurer		Interim Library Director
Vivian Kerley		
Rachel O’Neill – Secretary		
Roger Reeves		
Jessica Yakstis –Vice President		

II. **Public Comment – None**

III. **Guest Speaker**

The scheduled guest speaker was unable to attend and will be rescheduled for a later date.

IV. **Approval of March 2022 MCLD BOT Meeting Minutes**

There was a motion by Rachel O’Neill and a second by Jessica Yakstis to accept the March 2022 meeting minutes. The motion passed and the minutes will be placed on file at the library.

Roll call:

AYES: Frey, Harris, Kerley, O’Neill, Reeves, Shoup, Yakstis
ABSTAIN: None NAYS: None ABSENT: None

V. **Approval of March 2022 MCLD Financial Reports/Vote**

There was a motion by Roger Reeves and a second by Jessica Yakstis to accept the March 2022 financial reports.

Roll call:

AYES: Frey, Harris, Kerley, O’Neill, Reeves, Shoup, Yakstis
ABSTAIN: None NAYS: None ABSENT: None

VI. Reports

A. Interim Director's Report

April 19th, 2022

Patron statistics increased in March partly due to reopening and the pandemic winding down. While the porch pick up table has been brought in, we are still offering curbside service. Masks are not required for the patrons, however, the staff will continue to wear them. The first in-house book club has been held since the pandemic started.

FOIA Request

On Thursday, March 24th, we received a FOIA request from a reporter out of Chicago, Jonathan Fagg. I replied to his FOIA request and no further information was requested. This was known to be coming as many other libraries had received it as well.

Training

I have signed up for Director's University. This is an intensive one-week course from the Illinois Library Association, RAILS, IHLS, and the Illinois State Library that provides information for all new Directors, from management, boards, daily operations to programs, HR, and more. I will find out for sure if I am accepted sometime in May, as they only allow 50 attendees. In order to attend, I will need to have been fully appointed by May 1st.

Youth Services

Diana McMahan has transitioned from a part-time employee to becoming the new full-time Youth Services Coordinator. She has a passion for all kids and has already taken on the SRP and planning/implementation of new programs. We are thrilled to have her expertise and her community connections. She will be bringing back Preschool Storytime and adding a new baby/lap-sit program amongst other dynamic events.

Programs/Outreach

We had 35 kids and adults for the Lucky Leprechaun Pot of Gold search during the month of March. Anyone who found the pot of Gold received a piece of candy.

We currently have an indoor Easter egg hunt going on through the end of April. Anyone who finds an egg gets a treat. There are 5 Golden eggs as well, that if found give the participant a \$5 Bobby's gift card.

We will have a table at the Maryville Fishing Derby during registration. During this time, we will have information on the upcoming Summer Reading Program, general info on what the library offers, and a fun giveaway for the kids of a Children's Tackle Box gift set.

The library will have a table at this year's first Maryville Farmer's Market on Thursday, May 5th. Diana will hold a farm-themed storytime at the market at 5:45 pm for all kids who wish to attend. We will hand out bubbles, and pens and have information about the library. We will also offer Summer Reading sign-up. We are looking at other dates for the market and coordinating with staff members to see what other days we will be in attendance.

We have also committed to two of the three Movies in the Park this summer. For Sing 2 (June 4th), we will have a table set up prior to the movie starting with info we can share with

attendees and bubble guitar necklaces to hand out. For the second movie, Encanto (June 18th), we will have the table and a Pinata the kids can take turns trying to open.

Summer Reading Program

The SRP sign-up will begin on May 2nd. We will have an option for kids and for teens. This year's theme is "Read Beyond the Beaten Path". We are putting the final touches on the finale event and will have more information in time.

Collection Development

We added 46 new items to the collection in March.

We are in the early stages of creating a St. Louis/Madison County collection. The collection will feature books on/about St. Louis, Madison County history, things to do/visit within the local area, and more. This will be housed in the current Non-fiction room. The process will be progressive over time as we add to our existing books on that subject. By offering a marketable, localized collection, we are opening the door for more people to see and share the Maryville Library and also help the patrons to frequent the Non-fiction collection more.

Library SHARE App

We just received news that the app is ready to be customized. We are currently working on the features. Once we get the app customized to where we would like it, we will have it go live.

There was a motion by Rachel O'Neill and a second by Sharon Frey to accept the director's report. Motion carried.

The Interim Director was asked to look into the current collection development policy. Policy and any updates will be shared at the following board meeting. The position of the library and the Board is there is no interest in banning any books.

B. President's Report – New Building

The projected cost for the new library furnishings has come in considerably over budget. It was decided to prioritize the furnishings critical to opening the new library, wait on the return of the total bid for the building and then relook at the needs and costs related to furnishings. It was noted that shelving is the most critical area.

There may be an issue with finding subcontractors for the patio area work. It was noted that this could wait until a later time.

Other sources for future funding were discussed.

The contractor bids are expected the end of April. The next building committee meeting will be held on April 21.

VII. New Business - None

VIII. Old Business – None

IX. Executive Session – Personnel

An executive session was held to discuss the hiring of Heather Gaines as the new Maryville Library Director.

X. Any Action from the Executive Session

The decision was made to hire Heather Gaines as the new Maryville Library Director effective immediately.

XI. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, May 17, 2022 at 7:00 p.m. at the Maryville Community Center.

IX. Adjournment

There was a motion by Roger Reeves and a second by Vivian Kerley to adjourn the Board meeting. Motion passed and the meetings adjourned at 8:26 p.m.