

**MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
AUGUST 12, 2014**

I. Pledge of Allegiance – Roll Call

President Marylee Kicielinski called the meeting to order at 7:00 p.m.

Members Present	Members Absent	Guests
Marylee Kicielinski – President	Kathy Kunz – Vice President	Peggy Pick – Library Director
Linda Mauck – Treasurer	Fran Karanovich	Ed Kostyshock
Toni Barz – Secretary		
Diane Evans		
Roger Shoup		

II. Public Comment

There was no public comment.

III. Approval of July 2014 MCLD BOT Meeting Minutes

There was a motion by Linda Mauck and a second by Roger Shoup to accept the minutes of the July 2014 Budget and Appropriations Hearing. The motion was passed and the minutes will be placed on file at the library.

There was a motion by Roger Shoup and a second by Diane Evans to accept the July 2014 regular meeting minutes. The motion was passed and the minutes will be placed on file at the library.

There was a motion by Linda Mauck and a second by Diane Evans to accept the closed session meeting minutes of July 15, 2014. The motion was passed and the minutes will be placed on file.

IV. Approval of July 2014 Financial Reports/Vote

A. Approve Financial Reports/Vote

There was a motion by Diane Evans and a second by Roger Shoup to accept the July 2014 financial reports. Roll call:

AYES: Barz, Evans, Kicielinski, Mauck, Shoup

NAYS: None ABSENT: Karanovich, Kunz

B. Passage of Section I & Section II of Tax Levy Ordinance 2014-2015-003

There was a motion by Toni Barz and a second by Roger Shoup to adopt Ordinance 2014-2015-003, Section I and II of Tax Levy Ordinance. Roll call:

AYES: Barz, Evans, Kicielinski, Mauck, Shoup

NAYS: None ABSENT: Karanovich, Kunz

C. Passage of Special Reserve Fund Resolution

There was a motion by Roger Shoup and a second by Diane Evans to pass a Special Reserve Fund Resolution for the Maryville Community Library District. Roll call:

AYES: Barz, Evans, Kicielinski, Mauck, Shoup

NAYS: None ABSENT: Karanovich, Kunz

D. Passage of Special Reserve Fund Ordinance 2014-2015-004

There was a motion by Roger Shoup and a second by Diane Evans to adopt Ordinance 2014-2015-004, Special Reserve Fund. Roll call:

AYES: Barz, Evans, Kicielinski, Mauck, Shoup

NAYS: None ABSENT: Karanovich, Kunz

E. Status of Audit for Fiscal Year 2013-2014 and Higher Costs of Audits

Linda Mauck reported that the cost of the Library's annual audit will increase from \$850 to \$1,400 this year.

F. Discuss Financial Options Regarding Pledged Securities at FCB Bank

Linda Mauck discussed the advantages of moving the Library's checking and money market accounts to First Collinsville Bank. This matter will be placed on the September 2014 agenda for the Board's vote.

V. Committee Reports

A. Library Director's Report/Vote

New Employee

Noel Gaines joined the library as a full-time library clerk. Please introduce yourself to Noel.

Faded Library Signs on Vadalabene and Rt. 162

Ed Kostyshock and Patrick Presson from the Village will inspect the signs and order replacements. Thank you to the Village for replacing the signs.

The **Illinois Public Library Annual Report (IPLAR)** is due at the end of the month.

I anticipate no problems submitting it on time.

Thank you to the board members who conducted the annual review of the library board secretary's minutes in a timely manner so I can include official notice of the completed audit with the IPLAR.

The Maryville library staff is working to improve patrons' awareness of children's nonfiction and items located in the closets in the children's room. We ordered a light for one of the closets in an attempt to draw attention to under-utilized parts of the collection. This is an ongoing project.

The Illinois Heartland Library System requires driver's license numbers to be included in patron records as of September 1. Library staff members are working to update all patron records to comply with this requirement.

Library staff members are also working on fall activities including Banned Books Week (September 21 – 27) and Teen Read Week (October 12 – 18).

This month the area directors will meet in Lebanon. Discussion of secret shopper library reviews will continue as we work to improve services to the public.

Heritage Quest

HeritageQuest Online is now available at the Maryville Community Library, located on the home page under "Databases and Fun Things." Discover your family history with this easy-to-search collection of genealogical and historical sources dating back to the 1700s. Search features include: Browse Census, Search Books (People, Places, and Publications), Map Guide to U. S. Federal Censuses, Freedman's Bank (records of African American depositors), Revolutionary War Pension Applications, U.S. Serial Set, and PERSI Archive. Use your library card to "Explore the Amazing History of You."

Collection Development: 55 items were added in July

Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website: maryville.lib.il.us. **They are also included in the news release emails that Sandy sends you. Invite a friend.**

8/8	1:00	LARC II will discuss Still Alice by Lisa Genova
8/16	2:00	Teens @ the Library will discuss Eleanor & Park: A Novel by Rainbow Rowell
8/29	1:00	LARC (Ladies Adult Reading Club) will discuss Fool's Puzzle: A Benni Harper Mystery by Earlene Fowler
Children's Storytime		No Saturday Storytime in August. Storytime will resume Saturday, September 6.
Preschool Storytime		Wednesdays 10:30 Will resume in the fall.

There was a motion by Linda Mauck and a second by Diane Evans to accept the Library Director's report. Motion carried.

B. Personnel Committee Report

Roger Shoup reported that the Audit of the Secretary's Minutes was completed on August 6, 2014.

The Personnel Committee will update the Board at the September meeting on progress toward formulation of policies on the Library Director's role, issues that should be brought to the Board for a vote, and the Board's interactions with the Library Director.

C. President's Report

1. Resignation of Trustee Fran Karanovich

There was a motion by Linda Mauck, seconded by Toni Barz, to accept the resignation of Maryville Community Library District Trustee Fran Karanovich. Roll call:

AYES: Barz, Evans, Kicielinski, Mauck, Shoup

NAYS: None ABSENT: Karanovich, Kunz

2. Discussion of New Trustee

The Board discussed two candidates to fill the vacant position on the Maryville Community Library District Board of Trustees.

VI. New Business

A. Review Annual Responsibility List

The Board reviewed the Annual Responsibility List. Peggy Pick requested a small change to the section of the document on the Audit of the Secretary's Minutes. The document will be updated and copies will be placed in the Board members' meeting folders.

VII. Other Business

A. Maryville Library Expansion Committee Report

1. Discussion of Any Progress Regarding Potential Building Sites for New Library

There was no progress to report on potential sites for the construction of a new library building.

VIII. Unfinished Business

There was no unfinished business.

IX. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, September 9, 2014 at 7 p.m.

X. Adjournment

There was a motion by Diane Evans and a second by Roger Shoup to adjourn the meeting. Motion passed and the meeting adjourned at 8:05 p.m.