

**MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
August 13, 2013**

I. Pledge of Allegiance – Roll Call

President Marylee Kicielinski called the meeting to order at 7:02 p.m.

<u>Members Present</u>	<u>Members Absent</u>	<u>Guests</u>
Marylee Kicielinski – President Linda Mauck – Treasurer Toni Barz – Secretary Janet Cange Diane Evans Fran Karanovich	Kathy Kunz – Vice President	Peggy Pick – Library Director Ed Kostyshock

II. Approval of June 11, 2013 MCLD BOT Meeting Minutes

There was a motion by Fran Karanovich and a second by Linda Mauck to accept the June 2013 meeting minutes. The motion was passed and the minutes will be placed on file at the library.

III. Approval of June and July 2013 Financial Reports/Vote

A. June 2013 Financial Reports

There was a motion by Diane Evans and a second by Janet Cange to accept the June 2013 financial reports as presented. Roll call:

AYES: Barz, Cange, Evans, Karanovich, Kicielinski, Mauck

NAYS: None ABSENT: Kunz

B. July 2013 Financial Reports

There was a motion by Diane Evans and a second by Fran Karanovich to accept the July 2013 financial reports as presented. Roll call:

AYES: Barz, Cange, Evans, Karanovich, Kicielinski, Mauck

NAYS: None ABSENT: Kunz

IV. Committee Reports

A. Library Director’s Report/Vote

Summer Reading Program

The Summer Reading Program, “**Have Book – Will Travel,**” ran June 6 through July 11. Over 120 children in grades K- 6 registered for the 2013 Summer Reading Program with average weekly attendance of 75. Thank you again to the Village for allowing us to use the Community Center for the Summer Reading Program weekly events.

Teens also had summer reading goals and received prizes for participation.

This year the library’s Summer Reading Service Project collected donations of supplies for **Hope Animal Rescue** and **Spencer Pet Rescue**. This project was also a success and greatly appreciated by the rescue groups.

Illinois Heartland Library System -- The Illinois Heartland Library System continues to make adjustments and corrections in the Polaris software platform. There are some issues resulting from data migration when the previous four systems were merged. Some statistics generated for the Illinois Public Library Annual Report were unreliable and had to be recalculated.

Directors' Meetings -- The directors from local libraries have begun meeting once a month to address some common concerns and challenges. In August we met in O'Fallon and in September we will meet in Jerseyville.

OPAC (Online Public Access Catalog) -- The web address for our new online catalog, OPAC (Online Public Access Catalog) is search.illinoisheartland.org/mvcp. You can also access the OPAC from our web page.

Zinio -- Maryville Library's Downloadable Magazine Collection. With more than 5,000 magazines, easy-to-use features and incredible free content, Zinio delivers the ultimate magazine experience anytime and anywhere you want. <http://www.zinio.com/www/apps/> Using the app is a much more secure alternative than setting the flash player to allow local storage.

Defibrillator -- Thanks to the **Friends of the Library**, Maryville Library now has a defibrillator. Darin Hartman and Danny Greenamay from the Maryville Fire Department installed the defibrillator cabinet in the lobby. They are organizing training classes and will contact us when classes have been scheduled. Thank you to the Friends and the Maryville Fire Department.

IPLAR – I am working on the Illinois Public Library Annual Report. I anticipate no problem in submitting it by the deadline of September 1.

Collection Development -- 86 items were added in July and 79 items were added in June. Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website: maryville.lib.il.us. **They are also included in the news release emails that Sandy sends you. Invite a friend.**

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| 8/9 | 1:00 | LARC II will discuss Quiet: The Power of Introverts in a World That Can't Stop Talking by Susan Cain |
| 8/17 | 1:00 | Teens @ the Library will discuss Devil in the White City by Eric Larson |
| 8/30 | 1:00 | LARC (Ladies Adult Reading Club) will discuss Saving CeeCee Honeycutt by Beth Hoffman |
| 8/31 | 10:30 | Music Around the World Program at Storytime |

9/21 2:00 Presentation by Ben Fainer, Holocaust Survivor
Held at the Village of Maryville Community Center

There was a motion by Linda Mauck and a second by Toni Barz to accept the Library Director's report. Motion carried.

V. New Business

A. Discussion/Vote MCLD Ordinance No. 2013-2014-001

There was a motion by Fran Karanovich and a second by Janet Cange to pass the Combined Annual Budget and Appropriation Ordinance of the Maryville Community Library District for the Fiscal Year Commencing July 1, 2013 and Closing June 30, 2014. Roll call:

AYES: Barz, Cange, Evans, Karanovich, Kicielinski, Mauck

NAYS: None ABSENT: Kunz

B. Discussion/Vote MCLD Ordinance No. 2013-2014-002

There was a motion by Fran Karanovich and a second by Diane Evans to pass the Ordinance for the Assessment Levy and Collection of Taxes within the Corporate Limits of the Maryville Community Library District for the Fiscal Year beginning July 1, 2013 and closing June 30, 2014. Roll call:

AYES: Barz, Cange, Evans, Karanovich, Kicielinski, Mauck

NAYS: None ABSENT: Kunz

C. Discussion/Vote MCLD Ordinance No. 2013-2014-003

There was a motion by Fran Karanovich and a second by Diane Evans to pass the Special Reserve Fund Establishment Ordinance Establishing a Special Reserve Fund – 75 Illinois Compiled Statutes 16/40-50. Roll call:

AYES: Barz, Cange, Evans, Karanovich, Kicielinski, Mauck

NAYS: None ABSENT: Kunz

VI. Other Business

A. Modifications to the Annual Responsibility List

Linda Mauck and Toni Barz proposed that the Treasurer be responsible for preparing, publishing, and filing documents related to the Truth in Taxation Hearing and the Budget and Appropriation Hearing, including the preparation of the Budget and Appropriation Ordinance, the Truth in Taxation Ordinance, and the Ordinance for the Adoption of the Reserve Fund Transfer. The Secretary will be responsible for preparing, publishing, and filing documents related to the Prevailing Wage Ordinance. There was a motion by Fran Karanovich and a second by Linda Mauck to modify the Annual Responsibility List as indicated in red. The motion carried and the document will be updated to reflect these changes.

B. Maryville Library Expansion Committee Report/Discussion

Ed Kostyshock reported that the Village Board of Trustees will be discussing the property set aside for the new library at the caucus meeting on August 14, 2013.

The Village Board of Trustees will discuss which side of the property in front of Village Hall that they wish to allocate for the Library's future construction. The Village Board will take a

straw vote at the caucus meeting on August 14, and an official vote will likely occur at the next regular Village Board of Trustees meeting on August 21, 2013.

VII. Unfinished Business

Fran noted that an audit of the Secretary's minutes for the Board of Trustees meetings for the months of January to June 2013 will take place before the next board meeting on September 10.

VIII. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, September 10, 2013 at 7 p.m. at the library.

X. Adjournment

There was a motion by Linda Mauck and a second by Janet Cange to adjourn the meeting. Motion passed and the meeting adjourned at 7:37 p.m.