

**MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
April 9, 2013**

I. Call to Order – Pledge of Allegiance – Roll Call

President Marylee Kicielinski called the meeting to order at 7:00 p.m.

Members Present

Marylee Kicielinski - President
Linda Mauck – Treasurer
Kathy Kunz – Vice President
Toni Barz – Secretary
Janet Cange
Fran Karanovich

Members Absent

Diane Evans

Guests

Peggy Pick – Library Director
Ed Kostyshock

II. Approval of March MCLD BOT Meeting Minutes

There was a motion by Linda Mauck and a second by Fran Karanovich to accept the March 2013 meeting minutes. The motion was passed and the minutes will be placed on file at the library.

III. Approval of March 2013 Financial Reports/Vote

There was a motion by Fran Karanovich and a second by Linda Mauck to accept the March 2013 financial reports. Roll call:

AYES: Cange, Barz, Kicielinski, Karanovich, Kunz, Mauck,

NAYS: None ABSENT: Evans

IV. Committee Reports

1. Library Director’s Report/Vote (no roll call)

Library staff members have been very busy preparing for the transition to the Polaris software platform. This is taking a lot of our time as we continue to train and then retrain because procedures change from day to day as the IHLS staff get updates from the Polaris staff.

There was a slight change in plans and the Village installed new carpet beginning on Monday, April 1 instead of Tuesday, April 2. The library staff moved everything from the circulation/workroom and, after the carpet was installed, they moved everything back, set up the computers, and prepared to open using the new operating system on April 9.

April 1-8 will be a very busy week for the staff. In addition to moving everything in and out of the circulation room, they are taking this opportunity to organize story time materials, prepare future activities, and use tutorials on Polaris so they can be as prepared as possible for April 9.

We are hopeful that things will go well. However, with 400+ libraries all logging onto Polaris on the same day, we are aware there might be some glitches. The staff is prepared to use Excel spreadsheets to record patron checkouts if the system crashes.

OPAC(Online Public Access Catalog)

As of April 9, there will be a link on our website to our new online catalog, OPAC (Online Public Access Catalog). The web address for this catalog will be

search.illinoisheartland.org/mvcp.

National Library Week April 14 – 20

Maryville Community Library will celebrate National Library Week with giveaways and drawings for prizes donated by local businesses.

Also in celebration of National Library Week, the teen book club discussion of **Reaper** will include a visit from the author, L. S. Murphy.

Collection Development: 54 items were added in March.

Patron Statistics: attached.

IMPORTANT DATES IN THE LIBRARY TRANSITION SCHEDULE:

April - April 8 – Library closed

April 9 – Library opens with new Polaris operating system

Library Programs and Activities – These can be found on the library website:

maryville.lib.il.us. **They are also included in the news release emails that Sandy sends you.**

Invite a friend.

April 14–20		National Library Week
4/12	1:00	LARC II will discuss Team of Rivals By Doris Kearns Goodwin
4/13	1:00	Teens @ the Library will discuss Reaper By L. S. Murphy
4/23	6:30	Lane Richter of The Audubon Center at Riverlands will present "Hummingbirds in Your Backyard"
4/26	1:00	LARC (Ladies Adult Reading Club) will discuss The Southern Sisters Mysteries by Anne George

Children’s Storytime	Saturdays 10:30
Preschool Storytime	Thursdays 10:30

Additional Discussion: Per Capita Grant Letter - There will be more dollars since more people were reported in the area with the last Census. However, the per resident amount is less. There are no problems with collection from the State anticipated other than receiving the funds later in the year.

There was a motion by Linda Mauck and a second by Toni Barz to approve the Library Director’s report. Motion carried.

V. New Business

No new business discussed.

VI. Other Business

Maryville Library Expansion Committee Report Discussion/Vote

Fran Karanovich reported that the Governor has signed Bill 1076. Linda Mauck will provide a copy to be included with the meeting minutes.

VII. Unfinished Business

Pest exterminators will be at the library this Friday.

Marylee Kicielinski will reschedule the St. Louis Library visit/tour.

Staff reviews have been started.

Preparation work should start in April on the document used to create the Budget and Appropriations Ordinance. However, the 2013/14 tax information will not be known until late June, since the multiplier has not been handed down (assumed to be 1.0). It is difficult for the Library Director to prepare the 2014/2015 budget if she does not know what will be received for 2013/2014. She will need to assume the figures can be adjusted.

There was a motion by Linda Mauck and a second by Janet Cange to table the review of the BOT List of Responsibilities until May. Motion carried.

VIII. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, May 14, 2013 at 7:00 p.m. at the library.

IX. Adjournment

There was a motion by Kathy Kunz and a second by Janet Cange to adjourn the meeting. Motion passed and the meeting adjourned at 7:38 p.m.