

**MARYVILLE COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
January 8, 2013**

**I. Call to Order – Pledge of Allegiance – Roll Call**

Vice President Marylee Kicielinski called the meeting to order at 7:05 p.m.

Members Present

Marylee Kicielinski -  
President  
Linda Mauck – Treasurer  
& Acting Interim Secretary  
Toni Barz  
Janet Cange  
Kathy Kunz

Members Absent

Fran Karanovich

Guests

Peggy Pick – Library Director  
Diane Evans

**II. Swearing in of Diane Evans as New BOT Member**

Diane Evans was sworn in by Sandy Shattuck as new member of the Board of Trustees for the Maryville Community Library.

**III. Approval of November 13, 2012 MCLD BOT Meeting Minutes/Vote**

There was a motion by Janet Cange and a second by Kathy Kunz to accept the November 2012 minutes. Motion passed and these minutes will be placed on file at the library.

**IV. Approval of the November 15, 2012 Emergency BOT Meeting Minutes/Vote**

There was a motion by Kathy Kunz and a second by Toni Barz to accept the November 2012 emergency meeting minutes. Motion passed and these minutes will be placed on file at the library.

**V. Approval of November and December Financial Reports/Vote**

Marylee Kicielinski asked if there were any questions in reference to the November and December 2012 financial reports. No questions were brought forward.

There was a motion by Toni Barz and a second by Janet Cange to accept the November 2012 financial reports. Roll call:

AYES: Barz, Cange, Evans, Kicielinski, Kunz, Mauck

NAYS: None ABSENT: Karanovich

There was a motion by Kathy Kunz and a second by Toni Barz to accept the December 2012 financial reports. Roll call:

AYES: Barz, Cange, Evans, Kicielinski, Kunz, Mauck

NAYS: None ABSENT: Karanovich

The above motions were passed, and the reports will be placed on file at the library.

## VI. Committee Reports

### 1. Library Director's Report/Vote

#### Food For Fines

During the month of December, the library collected Food for Fines, allowing patrons to bring in food items to pay fines. Patrons donated 274 food items, which will be taken to the Maryville Food Pantry.

#### Library Facebook and Web pages

Joe Vieth continues to add the library's Facebook and web pages. On the webpage is a list of new items that link to the catalog. There are also on-line book clubs that provide daily excerpts from the book of the week. <http://www.maryville.lib.il.us/>

Stop by the Library's Facebook page. The Facebook page has links to the library's web page, downloadable eBooks, and the on-line library catalog.

<http://www.facebook.com/pages/Maryville-Community-Library/188418617875554>

Follow the Library on Twitter : @MaryvilleLib

#### Illinois Heartland Library System News

Maryville staff members begin training on Polaris, the new integrated library software platform that will combine the automation systems of the four former library groups in the southern half of the state. We will attend half-day workshops throughout the month, scheduling training time so the library is always staffed. This is the initial training, with more comprehensive training to follow as the Illinois Heartland Library System continues to combine records and work out potential problems. The IHLS plans to transition to Polaris in late April 2013.

#### Library Carpet

The library carpet is very worn, especially in the staff workroom. In December, I spoke to Ed Kostyshock about replacing the library carpet. Ed and Mayor Gullledge will stop by the library at the beginning of the New Year to examine the carpet.

#### Coat Collection

The Maryville Library was one of several area libraries used as designated drop-off sites for a coat collection sponsored by the area ministerial alliance. A very good response was reported, and the donated coats were distributed to area youth.

Collection Development: 40 items were added in December  
Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website: [maryville.lib.il.us](http://maryville.lib.il.us). They are also included in the news release emails that Sandy sends you. Invite a friend.

1/11 1:00 LARC II will discuss **For All the Tea in China: How England Stole the World's Favorite Drink and Changed History** by Sarah Rose

1/19 1:00 Teens @ the Library will discuss **Bruiser** by Neal Shusterman

1/25            1:00            LARC (Ladies Adult Reading Club) will discuss  
**Light on Snow** by Anita Shreve

Children's Storytime            Saturdays 10:30

Preschool Storytime            Thursdays 10:30

Additional Discussion:

Peggy reported that Ed Kostyshock visited the library this morning to assess the condition of the carpet. It was noted that replacement did not necessarily have to be carpet, as long as something safer could be installed. The Village will take this under consideration.

Marylee commented favorably on the new library Facebook posts. New employee, Joe Vieth, was introduced to the Board members. Joe will also be in charge of preparing the new library e-readers for patrons' use.

At Linda's request, Peggy will run a report to show how many people check out electronic books as these statistics could be supportive data for the building of the new library.

**2. Treasurer's Report/Vote**

No new items reported. Linda Mauck asked the BOT officers to sign signature cards from various financial institutions so that all BOT officers can countersign checks.

**3. Personnel Committee Report/Vote**

No new items reported. Newly elected Vice President Kathy Kunz agreed to take over the position of Chair of the Personnel Committee allowing Marylee to step down. Other members currently on the committee are Janet Cange and Fran Karanovich.

**VII. New Business**

**1. Update on Trustee Candidates/Election Packets and Submission**

Linda Mauck reported that all packets have been submitted. She has learned that Diane Evans will need to run again in 2015, since she is coming in on a two year term. Members needing to rerun in 2015 are Marylee Kicielinski, Janet Cange, Linda Mauck. The order on the upcoming election ballot will be Fran Karanovich, Toni Bari, Kathy Kunz, and Diane Evans.

**VIII. Election of BOT Vice President**

There was a motion by Linda Mauck and a second by Marylee Kicielinski to nominate Kathy Kunz for the position of BOT Vice President. Roll call:

AYES: Barz, Cange, Evans, Kicielinski, Kunz, Mauck

NAYS: None    ABSENT: Karanovich

Motion passed and Kathy Kunz was congratulated as the new BOT Vice President.

**IX. Election of BOT Secretary**

There was a motion by Linda Mauck and a second by Janet Cange to nominate Toni Barz for the position of BOT Secretary. Roll call:

AYES: Barz, Cange, Evans, Kicielinski, Kunz, Mauck

NAYS: None ABSENT: Karanovich

Motion passed and Toni Barz was congratulated as the new Secretary of the BOT.

**X. Annual Health Insurance Premium Increase and Options/Vote**

This month's packet included an overview of the employee health insurance premium increase and options from Baugher Financial & Associates, Inc. The Library's current health care provider has the best rates as compared to 4 other carriers..

There was a motion by Janet Cange and a second by Toni Barz to accept the new premium and coverage from our current health care provider.

Roll call:

AYES: Barz, Cange, Evans, Kicielinski, Kunz, Mauck

NAYS: None ABSENT: Karanovich

Motion passed.

Linda Mauck asked if the new Illinois Heartland Library System at some point in the future would consider an overall group employee health insurance program which may allow for better rates. It was stated that this was brought up in the past with the Lewis & Clark System but it was not feasible at that time. However because the new system includes the entire southern half of the state, there may be some potential. It is recognized that while this is certainly something that should be looked at, this topic will not be at the top of their near term focus.

**XI. Approval to allow the BOT Treasurer to transfer funds from FCB Maryville MM or FCB Swansea MM to Regions MM as needed to provide adequate funding required to pay bills.**

Linda Mauck explained there is a FDIC insurance account maximum of \$250,000 per financial institution. Therefore, the library has several accounts in order to remain in compliance with this law and to protect the Library's financial assets in the event of a bank failure.

There was a motion by Kathy Kunz and a second by Janet Cange to allow Linda Mauck to transfer funds between the accounts. Roll call:

AYES: Barz, Cange, Evans, Kicielinski, Kunz, Mauck

NAYS: None ABSENT: Karanovich

Motion passed.

**XII. Other Business**

**1. Maryville Library Expansion Committee Report Discussion/Vote**

Recent discussions with the mayor have indicated there was a discussion regarding having the new library connected to the Village museum.

Marylee Kicielinski recommended that a new voice recorder be purchased for use with the BOT meetings. There was a motion by Marylee Kicielinski and a second by Kathy Kunz to allow the library to purchase a new voice recorder. Roll call:

AYES: Barz, Cange, Evans, Kicielinski, Kunz, Mauck

NAYS: None ABSENT: Karanovich

Motion passed.

**XIII. Unfinished Business**

No unfinished business discussed.

**XIV. Next Board of Trustees Meeting**

The next meeting will be held on Tuesday, February 12, 2013 at 7:00 p.m. at the library.

**X. Adjournment**

There was a motion by Linda Mauck and a second by Janet Cange to adjourn the meeting. Motion passed and the meeting adjourned at 7:52 p.m.