

**MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
January 15, 2019**

I. Pledge of Allegiance – Roll Call

President Roger Shoup called the meeting to order at 7:12 p.m.

Members Present

Roger Shoup – President
Diane Evans – Vice President
Linda Mauck - Treasurer
Ken Kelley
Laure Willmann

Absent

Rachel O’Neill

Guests

Peggy Pick – Library Director

II. Public Comment

There was no public comment.

III. Approval of November, 2018 MCLD BOT Meeting Minutes, Vote

There was a motion by Ken Kelley and a second by Linda Mauck to accept the November 2018 regular meeting minutes. The motion passed and the minutes will be placed on file at the library.

Diane Evans abstained since she was not in attendance at the November meeting.

IV. Approval of November and December 2018 Financial Reports/Vote

There was a motion by Laure Willmann and a second by Diane Evans to accept the November 2018 financial reports. Roll call:

AYES: Evans, Kelley, Mauck, Shoup, Willmann

NAYS: None ABSENT: O’Neill

A. **Credit Card Information** – The new cards are in use. Most of the accounts have been transferred from the old card. The balance of cash back points on the old card will be applied to the remaining balance due.

Raymond James Account – The names on the account will need to be changed after the Spring election.

B. **Signature Authorizations** – Signature authorizations are completed.

V. Reports

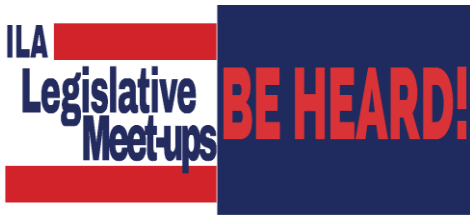
A. Library Director's Report/Vote

Director's Report

January 15, 2019

Per Capita Grant

We received confirmation that the 2019 Per Capita Grant application and the FY2017 Per Capita Grant expenditure report were submitted to the Illinois State Library before the deadline.



February 8, 2019

Metro East Library Legislative Breakfast

8:00 a.m. - 10:00 a.m.

Sunset Hills Country Club

\$25 per person

Your registration fee includes breakfast, legislative materials, and a program featuring state and federal legislative briefing and library-related priorities and speakers.

New Credit Cards

The staff have transferred all monthly auto-payments to the new card. Most of the companies affected have already transferred the library account to the new card. However, some companies, such as AT&T, take several weeks to complete this process.

All credit card correspondence and bills are to be sent to the library's address, and auto payments for the credit card have been set up from the library's checking account.

November's Great Turkey Reading Challenge

Adult patrons wrote the names of books, audiobooks, and magazines they read on paper feathers which were added to a turkey display in the lobby. There were 150 entries for this popular program. On December first, all the feathers were entered into a drawing for prizes.

Think Outside the Can – Food for Fines

Through the month of January, the library will continue a donation program, allowing patrons to pay fines with items donated for the Maryville Food Pantry. One item equals one dollar in overdue fines. Suggested items include: Cereal, Sugar/Flour, Salad Dressing, Coffee/Tea, Peanut Butter/Jelly, Crackers, Hamburger Helper, Rice/Pasta, Salt/Pepper, Mustard/Mayonnaise/Ketchup, Toilet Paper, Kleenex, and Paper Towels. All items will be donated to the Maryville Outreach Center/Food Pantry in February.

Storytime Turkey Stuffing Parties

The turkey stuffing parties held in November were very popular. Each child received a plush turkey to stuff with fluffy polyester fiber and a thankful star to tuck inside their turkey. There were also special snacks and turkey stories. This program helped to attract families who were new to story time activities. Due to this program's success, similar programs will be planned for other seasons and holidays.

Noel Gaines continues to attend Illinois Heartland Library System workshops on cataloging and attaching items.

Heather Watkins has booked the activities for the 2019 Summer Reading Program.

Check out the Library's web and Facebook pages: <http://www.maryville.lib.il.us/> and <https://www.facebook.com/MaryvillePublicLibrary/>

Wowbrary - Wowbrary is an email newsletter that keeps patrons informed about new items and upcoming events happening at the Maryville Community Library. Sign up for the biweekly newsletter at the Wowbrary logo on the library's webpage: www.maryville.lib.il.us .

BrainHQ- Brain Games for Our Patrons BrainHQ is an online brain-training system built by Posit Science. It features 29 exercises that work out attention, memory, brain speed, intelligence, navigation, and people skills. Various exercises in BrainHQ are proven in labs and in lives to bring real benefits to brain health and fitness. More than 100 papers have been published in scientific journals, such as the Journal of the American Medical Association, on the BrainHQ exercises and assessments. Access BrainHQ from the library's web page with your library card.

A to Z New electronic data base for patrons:

A to Z USA – facts, figures, articles, reports, and photos

A to Z World Culture – society, culture, trade, commerce, and maps

A to Z World Travel – city facts, attractions and excursions, and travel resources

Gale Courses—an electronic resource for library patrons. Look through Gale Courses. You might find the perfect class for you. Gale Courses offers a wide range of highly interactive, instructor led courses that you can take entirely online. As a library card holder in good standing, you are entitled to these courses at no cost. Courses run for six weeks and new sessions begin every month. These courses can be accessed through the library's web page. Click on Databases and Gale Courses to get started. <http://www.maryville.lib.il.us/>

Other Electronic Resources for Library Patrons

The funding for the following electronic resources was generously donated by the Friends of the Library: EBSCO database package including Consumer Reports, Consumer Health Information, Legal Reference Center, MasterFile of complete text magazine articles, Science Reference Center, Novelist Plus and Novelist K-8 Plus.

Collection Development: 55 items were added in November and 76 items were added in December. Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website: www.maryville.lib.il.us . Invite a friend.

The library will be closed: Monday, January 21 in observance of Martin Luther King Jr. Day.

Food For Fines – through the end of January

1/11/19 2:00 LARC II will discuss **The Martian Chronicles** by Ray Bradbury

1/12/19 2:00 Teens@the Library will discuss **Nimona** by Noelle Stevenson

1/25/19 1:00 LARC will discuss **Hillbilly Elegy: A Memoir of a Family and Culture in Crisis** by J.D. Vance

Library Time at Cambridge House	Wednesdays 2:00
Children's Storytime	Saturdays 10:30 – 11:30
Preschool Storytime	Tuesdays 10:30 – 11:30

There was a motion by Linda Mauck and a second by Ken Kelley to accept the director's report. Motion carried.

B. Personnel Committee Report – The next meeting will be held in February after the ILA Legislative Meet-Up..

Staff Vacation and Retirement Policy – The new vacation and retirement policies will be handed to employees at the January 16 staff meeting.

C. Financial Committee Report – nothing to report.

D. President's Report

1. **Building Remodeling** – The Village Board is interested in selling the building to the library pending:
 - Assessment of the value of the property.
 - Determine how much of the parking lot the library will need. The property needs to be surveyed.
 - Determine if there is any mine subsidence.
 - A building inspection will be needed to determine things that require repair or replacement before negotiating a price. The water heater and furnace are old and will need to be replaced with energy efficient items. Prior to the library's occupation, the property was privately owned.

If the library does not go through with the purchase, the Village would still be interested in the library taking over the outside lawn maintenance. This would involve a Long Term Lease.

2. **Outside Maintenance** – If the library takes on the outside lawn maintenance, there will be no rent increase per the Mayor. We will need to get bids on the cost.

E. Review Committee Assignments – The topic has been tabled for next month's meeting.

VI. Other Business – There was no other business.

VII. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, February 19 at 7:00 p.m. at the library.

VIII. Adjournment

There was a motion by Linda Mauck and a second by Diane Evans to adjourn the meeting. Motion passed and the meeting adjourned at 7:56 p.m.