

**MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
AUGUST 21, 2018**

I. Call to Order

President Roger Shoup called the meeting to order at 7:00 p.m.

a. Pledge of Allegiance

b. Swear in New Board Member

Noel Gaines swore in Rachel O'Neill as a member of the Maryville Community Library District Board of Trustees.

c. Roll Call

Members Present	Absent	Guests
Roger Shoup - President	Diane Evans	Peggy Pick – Library Director
Toni Barz - Secretary		
Linda Mauck - Treasurer		
Rachel O'Neill		
Laure Willmann		

II. Public Comment

a. Public Hearing, Truth in Taxation

Roger Shoup announced the opening of the Truth in Taxation Hearing.

III. Approval of July 2018 BOT Meeting Minutes, Vote

There was a motion by Linda Mauck and a second by Laure Willmann to accept the July 2018 regular meeting minutes. The motion was passed, with Rachel O'Neill abstaining. The minutes will be placed on file at the library.

IV. July Financial Reports

There was a motion by Rachel O'Neill, seconded by Laure Willmann, to accept the July 2018 financial reports as presented. Roll call:

AYES: Barz, Mauck, O'Neill, Shoup, Willmann

NAYS: None ABSENT: Evans

a. Results of Audit

Linda Mauck reported that the audit has been completed. The Library will receive a printed report from the auditor in October.

b. Discuss Investment Options for CDs, Roll Call Vote

There was a motion by Toni Barz and a second by Laure Willmann to deposit funds from a mature CD into the Library's money market account. Roll call:

AYES: Barz, Mauck, O'Neill, Shoup, Willmann

NAYS: None ABSENT: Evans

c. Status of Check Signature Authority

After discussion, the Board decided to wait for the appointment of a new Library Trustee to arrange for signatory authority for all Board members.

V. Reports

a. Library Director's Report/Vote

The Maryville Community Library received a check in the amount of **\$12,390** for the **2017 Per Capita Grant** from the Illinois State Library.

The Maryville Community Library's **Collection Development Committee** met on July 24 to review the library's collection development policy. During the review, the nondiscrimination clause was updated to include sexual orientation.

End of the Fiscal Year

I am compiling information for the **2018 Illinois Public Library Annual Report (IPLAR)**. This is due by September 1, and I anticipate no difficulty in meeting that deadline.

Noel Gaines is taking bar coding, item processing, and cataloging classes from the Illinois Heartland Library System to fulfill requirements to process Maryville Community Library items and attach them to existing records in the Illinois Heartland Library System catalogue.

Noel Gaines and Mary Goodwin will attend the **Illinois Heartland Library System Annual Member Day** in Effingham on September 27.

The August meeting of the **Metro East Public Library Directors** will be held in Mascoutah on August, 22.

I will attend the **American Rural and Small Libraries Conference** in **Springfield, September 11 – 14**.

We are happy to report that **Heather Watkins** is fully recovered and once again at the library full-time after an absence due to health issues.

Mr. & Mrs. Ken Carden gave the library a **dinosaur donation toy**. Patrons feed the dinosaur quarters which collect in its clear plastic stomach. We are having a Facebook contest to name the dinosaur, and will use donations for children's programs.

I renewed the **Gales Courses** electronic resource at a less expensive **per use** rate. **Fifty participants** can take courses at a time. This works well with our past usage reports and saves us over \$1,000.

Check out the Library's web and Facebook pages: <http://www.maryville.lib.il.us/> and <https://www.facebook.com/MaryvillePublicLibrary/>

Wowbrary Wowbrary is an email newsletter that keeps patrons informed about new items and upcoming events happening at the Maryville Community Library. Sign up for the biweekly newsletter at the Wowbrary logo on the library's webpage: www.maryville.lib.il.us .

BrainHQ- Brain Games for Our Patrons BrainHQ is an online brain-training system built by Posit Science. It features 29 exercises that work out attention, memory, brain speed, intelligence, navigation, and people skills. Various exercises in BrainHQ are proven in labs and in lives to bring real benefits to brain health and fitness. More than 100 papers have been published in scientific journals, such as the Journal of the American Medical Association, on the BrainHQ exercises and assessments. Access BrainHQ from the library's web page with your library card.

A to Z New electronic data base for patrons:

A to Z USA – facts, figures, articles, reports, and photos

A to Z World Culture – society, culture, trade, commerce, and maps

A to Z World Travel – city facts, attractions and excursions, and travel resources

Gale Courses—an electronic resource for library patrons Look through Gale Courses. You might find the perfect class for you. Gale Courses offers a wide range of highly interactive, instructor led courses that you can take entirely online. As a library card holder in good standing, you are entitled to these courses at no cost. Courses run for six weeks and new sessions begin every month. These courses can be accessed through the library's web page. Click on Databases and Gale Courses to get started.

<http://www.maryville.lib.il.us/>

Other Electronic Resources for Library Patrons

The funding for the following electronic resources was generously donated by the Friends of the Library:

EBSCO database package including Consumer Reports, Consumer Health Information, Legal Reference Center, MasterFile of complete text magazine articles, Science Reference Center, Novelist Plus and Novelist K-8 Plus.

Collection Development: 17 items were added in July. Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website:

www.maryville.lib.il.us . They are also included in the news release emails that Sandy sends you. Invite a friend.

August 2 is **National Coloring Book Day**

8/10/18 2:00 **The Nature Fix: Why Nature Makes Us Happier, Healthier, and More Creative** by Florence Williams

8/18/18 2:00 Teens@the Library will discuss **Laughing at My Nightmare** by Shane Burcaw

8/31/18 1:00 LARC will discuss **The Boys in the Boat: Nine Americans**

**and Their Epic Quest for Gold at the 1936 Olympics by
Daniel James Brown**

Library Time At Cambridge House	Wednesdays 2:00
Children's Storytime	Saturdays 10:30 - 11:30
Preschool Storytime	Tuesdays 10:30 - 11:30 Will Resume in the Fall

There was a motion by Linda Mauck and a second by Toni Barz to accept the Library Director's report. Motion carried.

i. Collection Policy Report

Peggy Pick reported that sexual orientation has been added to the Library's non-discrimination policy.

b. Personnel Committee Report

No report.

c. Financial Committee Report

No report.

d. Meeting Material Review Committee Report

i. August 27, 4:30 pm at the Library

e. President's Report

Roger Shoup discussed a potential property as a site for a new library building.

VI. New Business

a. Committee Appointments

The following committees were formed for the Maryville Community Library District Board of Trustees:

Personnel:	Diane Evans, Rachel O'Neill, Laure Willmann
Financial:	Linda Mauck, Rachel O'Neill, Laure Willmann
Minutes Audit:	Diane Evans, Laure Willmann
Collection Development:	Toni Barz, Roger Shoup, Laure Willmann

At 7:48, President Roger Shoup asked for a motion to close the public Truth in Taxation hearing. Linda Mauck made a motion, seconded by Laure Willmann, to close the Truth in Taxation Hearing. Motion passed.

b. Assessment Levy, Ordinance Number 2018-2019-003, Roll Call Vote

Toni Barz made a motion, with a second by Rachel O'Neill, to accept Ordinance Number 2018-2019-003 as presented. Roll call:

AYES: Barz, Mauck, O'Neill, Shoup, Willmann

NAYS: None ABSENT: Evans

- c. Special Reserve Fund Resolution and Ordinance (maintenance), Roll Call Vote**
There was a motion by Laure Willmann, seconded by Toni Barz, to adopt the Special Reserve Fund Resolution as presented. Roll call:
AYES: Barz, Mauck, O'Neill, Shoup, Willmann
NAYS: None ABSENT: Evans

- d. Discuss Resolution of Governing Body Unincorporated Association 2018, Roll Call Vote**
Toni Barz made a motion, seconded by Laure Willmann, to adopt the Resolution of Governing Body Unincorporated Association 2018 as presented. Roll call:
AYES: Barz, Mauck, O'Neill, Shoup, Willmann
NAYS: None ABSENT: Evans

VII. Old Business

There was no old business.

VIII. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, September 18, 2018 at 7 p.m.

IX. Close Public Hearing, Adjourn Monthly Meeting

There was a motion by Linda Mauck and a second by Laure Willmann to adjourn the meeting. Motion passed and the meeting adjourned at 7:55 p.m.