

**MARYVILLE COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
MAY 16, 2017**

**I. Pledge of Allegiance – Roll Call**

President Marylee Kicielinski called the meeting to order at 7:02 p.m.

**Members Present**

Marylee Kicielinski – President  
Kathy Kunz – Vice President  
Linda Mauck – Treasurer  
Toni Barz – Secretary  
Diane Evans  
Roger Shoup  
Laure Willmann

**Guests**

Peggy Pick – Library Director  
Sue Pruchnicki, Bond Architects

**II. Public Comment**

There was no public comment.

**III. Approval of April 2017 MCLD BOT Meeting Minutes**

The minutes of the April 2017 meeting were not ready for the May meeting. They will be approved at the June 2017 meeting.

**IV. Approval of April 2017 Financial Reports/Vote**

There was a motion by Toni Barz and a second by Roger Shoup to accept the April 2017 financial reports. Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None    ABSENT: None

**A. Approval of the Revised March Statement of Revenues and Expenditures**

Linda Mauck outlined revisions to the March 2017 Statement of Revenues and Expenditures.

There was a motion by Roger Shoup and a second by Kathy Kunz to accept the revisions to the March 2017 Statement of Revenues and Expenditures as presented. Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None    ABSENT: None

**V. Reports**

**A. Library Director’s Report/Vote**

**Earth Day**

The Maryville Community Library celebrated Earth Day with a Tree Identification Walk through Drost Park on April 20. The walk and discussion were led by a presenter from the

U of I Extension Office who also shared tips on trimming trees and general care to maintain healthy trees.

Zinnia seeds were also given to patrons to encourage them to participate in earth friendly activities throughout the month of April.

### **Star Wars Scavenger Hunt**

Patrons enjoyed participating in our Star Wars Scavenger Hunt. They searched for Star Wars characters hidden throughout the library. Each character had a letter needed to complete the message on the entry sheet. Completed sheets were entered for a chance to win Star Wars: The Clone Wars Monopoly Board Game! Patrons enjoyed exploring the library and looking for clues.

### **Non-resident Fee Program Participation**

Each Public library board in Illinois is required to take action each year on whether to participate in the non-resident program and to determine the fee for non-resident cards. The Illinois Heartland Library System (IHLS) is required to maintain a list of non-resident program information from our public libraries and to indicate whether or not a library participates in the non-resident fee program. This task needs to be completed no later than June 30, 2017.

### **Library Law Day**

The Case-Halstead Library in Carlyle will host a library law day with Phil Lenzini on Monday, May 22. Mr. Lenzini, an attorney well known in Illinois library circles, will give an update on laws that impact Illinois libraries and also address some of the challenges and issues libraries face.

### **Summer Reading**

Registration for the 2017 Summer Reading program “Bee A Reader,” begins on May 15. The Village of Maryville Community Center has been rented for the Summer Reading program activities, which will start June 5. Library staff members have been working on this program for several months.

Check out the Library’s web page: <http://www.maryville.lib.il.us/>

**Wowbrary** Wowbrary is an email newsletter that keeps patrons informed about new items and upcoming events happening at the Maryville Community Library. Sign up for the biweekly newsletter at the Wowbrary logo on the library’s webpage: [www.maryville.lib.il.us](http://www.maryville.lib.il.us) .

**BrainHQ – Brain Games for Our Patrons** BrainHQ is an online brain-training system built by Posit Science. It features 29 exercises that work out attention, memory, brain speed, intelligence, navigation, and people skills. Various exercises in BrainHQ are proven in labs and in lives to bring real benefits to brain health and fitness. More than 100 papers have been published in scientific journals, such as the Journal of the American Medical Association, on the BrainHQ exercises and assessments.

BrainHQ can be accessed from the library’s web page with your library card number.

### **A to Z New electronic data base for patrons:**

A to Z USA – facts, figures, articles, reports, and photos

A to Z World Culture – society, culture, trade, commerce, and maps

A to Z World Travel – city facts, attractions and excursions, hospitality and entertainment, shopping, and travel resources

**Gale Courses**—an electronic resource for library patrons Look through Gale Courses. You might find the perfect class for you. Gale Courses offers a wide range of highly interactive, instructor led courses that you can take entirely online. As a library card holder in good standing, you are entitled to these courses at no cost. Courses run for six weeks and new sessions begin every month.

These courses can be accessed through the library’s web page. Click on Databases and the Gale Courses to get started. <http://www.maryville.lib.il.us/>

**Other Electronic Resources for Library Patrons**

The funding for the following electronic resources was generously donated by the Friends of the Library:

**EBSCO database package** including Consumer Reports, Consumer Health Information, Legal Reference Center, MasterFile of complete text magazine articles, Science Reference Center, Novelist Plus and Novelist K-8 Plus.

Collection Development: 52 items were added in April  
Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website: [www.maryville.lib.il.us](http://www.maryville.lib.il.us) . They are also included in the news release emails that Sandy sends you. Invite a friend.

The library will be closed May 29 for Memorial day.

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|------|------|--|
| 5/12 | 2:00 | LARC II will discuss The Thirty-Nine Steps by John Buchan                |
| 5/26 | 1:00 | LARC will discuss The Husband’s Secret by Liane Moriarty                 |
| 5/27 | 2:00 | Teens @ the Library will discuss All the Bright Places by Jennifer Niven |

Library Time  
At Cambridge House      Wednesdays 2:00

Children's Storytime      Saturdays 10:30 - 11:30

Preschool Storytime      Tuesdays 10:30 - 11:30

There was a motion by Linda Mauck and a second by Diane Evans to accept the Library Director’s report. Motion carried.

**1. Determine Non-Resident Fees for Library Cards. Vote.**

Peggy Pick outlined the various methods the Library could use to determine non-resident fees for library cards in the Maryville Community Library District. There was a motion by Linda Mauck, seconded by Diane Evans, that the Maryville Community Library District continue to use the tax bill method for calculation of non-resident fees. Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

**B. Personnel Committee Report**

The Personnel Committee has met and gone through the Library Director's review.

**C. President's Report**

No report.

**VI. New Business**

**A. Review Annual Responsibility List**

Board members reviewed the Annual Responsibility List and noted upcoming obligations.

**B. Discuss Options for Our Investments, Where, Investment Length, Move Some Existing Money Market Funds to a CD and so Forth**

Linda Mauck discussed the Library's options with investments that will mature soon.

**C. Idea about Funding for New Library**

Linda Mauck related an idea she had about a possible source of funding for a new library building. Kathy Kunz agreed to write a letter soliciting a donation.

**D. Ordinances for Review/Adoption**

**1. Ordinance 2017-2018-010, Investment Policy**

Kathy Kunz made a motion, with a second by Laure Willmann, that the Library adopt 2017-2018-010 as presented. . Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

**2. Ordinance 2017-2018-009, Outstanding Obligations and Continuing Contracts**

Diane Evans made a motion, with a second by Roger Shoup, that the Library adopt 2017-2018-009 as presented. . Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

**3. Ordinance 2017-2018-008, Appoint Ad Hoc Committee to Review Secretary's Minutes**

Roger Shoup made a motion, with a second by Kathy Kunz, that the Library adopt 2017-2018-008 as presented. . Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

**4. Ordinance 2017-2018-007, Appoint the Library Attorney**

Toni Barz made a motion, with a second by Linda Mauck, that the Library adopt 2017-2018-007 as presented. . Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

**5. Ordinance 2017-2018-005, Meeting Date and Time**

Diane Evans made a motion, with a second by Laure Willmann, that the Library adopt 2017-2018-005 as presented. . Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

**6. Ordinance 2017-2018-006, A Drug Free Workplace**

Roger Shoup made a motion, with a second by Kathy Kunz, that the Library adopt 2017-2018-006 as presented. . Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

**VII. Other Business**

**A. Maryville Library Property Search Committee Discussion/Vote**

**1. Discuss/vote on purchase of building sites for new library**

Sue Pruchnicki of Bond Architects discussed a potential site for a new library building with the Board of Trustees.

**VIII. Unfinished Business**

There was no unfinished business.

**IX. Next Board of Trustees Meeting**

The next meeting will be held on Tuesday, June 20, 2017 at 7 p.m.

**X. Adjournment**

There was a motion by Kathy Kunz and a second by Diane Evans to adjourn the meeting. Motion passed and the meeting adjourned at 8:35 p.m.